

November 14, 2018

MINUTES  
MOUNT ARLINGTON BOARD OF EDUCATION  
REGULAR MEETING  
November 14, 2018

MEETING CALLED TO ORDER

PRESENT: Sheila Studint, President  
Rachele Byrne, Vice President  
Al Decena  
Melissa Eckert  
Karl Svenningsen

ABSENT: Liz Cangiano, Al Roldan

ALSO PRESENT: Monica A. Rowland, Superintendent of Schools  
Tonya Flowers, Business Administrator/Board Secretary

The President called the meeting to order at 7:00 P.M. in the Mount Arlington Public School, in the Media Center, declared a quorum present and read the following notices.

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board today.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meeting and copies of the Agenda to the:

Roxbury Register  
Daily Record  
Star Ledger  
Municipal Clerk  
Board Members

Notice of today's meeting and copies of the Agenda have been posted in the following places:

Mount Arlington School  
Edith M. Decker School  
Mount Arlington Public Schools Website: [www.mtarlingtonk8.org](http://www.mtarlingtonk8.org)

All present gave the Pledge of Allegiance

PRESENTATIONS:

Ms. Rowland and Chief Licata did an ALICE Training presentation for the board members highlighting the benefits of using a proactive response to critical incidents. Ms. Rowland and Chief Licata shared best practices and recommendations for rolling out the training to staff and students.

PUBIC SESSION: None

MINUTES:

Motioned by Mr. Svenningsen and seconded by Mrs. Eckert, to approve minutes of the October 17, 2018 regular and closed session.

Roll Call:           5    Yes           0    No           2    Absent

PUBLIC COMMENT ON AGENDA ITEMS- None

BUSINESS ADMINISTRATOR'S REPORT- Ms. Flowers discussed the motions before the Board as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE

FINANCE:

Motions 111418-B-1 through 111418-B-10 were moved by Mr. Decena and seconded by Mrs. Eckert.

- 111418-B-1 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments dated October 18, 2018 through November 14, 2018 the amount of \$432,897.61 as attached.
- 111418-B-2 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for October 2018.
- 111418-B-3 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of October 2018 be approved by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education approve the certification of the Board Secretary for the month of October 2018 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2018-2019 budget, as revised, in accordance with N.J.S.A 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.S.A. 18A:17-8 or N.J.S.A. 18A:19.
- 111418-B-4 RESOLVED, that the Mount Arlington Board of Education approve travel and related costs, as follows which are educationally necessary and fiscally prudent and are related to and within the scope of the employees' current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

Name	Seminar/Conference	Date	Est. Expense	Mileage Expense
J. Grillo	Principal Learning Network	10/26/18	-0-	\$37.01
J. Grillo	MCAEMSA Regional Meeting	11/14/18	-0-	\$7.50
P. Pickens	QSAC Personnel DPR Review	11/15/18	-0-	\$20.83
M. Rowland	School Threat Assessment Training	11/15/18	-0-	\$8.43
J. Grillo	MCAEMSA Winter Conference	11/30/18	-0-	\$14.07
M. Rowland	Using School as Shelters During Crisis	12/3/18	-0-	\$8.43
C. Petrat	McKinney-Vento Training	12/5/18	-0-	\$20.83
J. Grillo	HIB Workshop	12/6/18	\$41.00	\$7.50

111418-B-5 RESOLVED, that the Mount Arlington Board of Education accept the approval by the New Jersey Department of Education for the ESEA Consolidated Grant FY19. The amount for each grant are as follows:

Title I-A	\$36,242
Title II-A	\$ 9,530
Title IV Part A	\$10,000

111418-B-6 RESOLVED, that the Mount Arlington Board of Education accept the approval by the New Jersey Department of Education for the IDEA Consolidated Grant FY19

IDEA Basic	\$103,621
IDEA Preschool	\$ 4,080

111418-B-7 WHEREAS, pursuant to N.J.A.C. 6A:26A, the New Jersey Department of Education requires New Jersey School District to submit a three year maintenance plan documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the Comprehensive Maintenance Plan for the various school facilities of the Mount Arlington School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their warranties valid,

school facilities open and safe for use or in their original condition and to keep their warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Mount Arlington Board of Education hereby approves the submission of the Comprehensive Maintenance Plan Report for the years of 2017-2018 through 2019-2020 and Annual Maintenance Budget Worksheet (Form M-1) to the New Jersey Department of Education.

111418-B-8 RESOLVED, that the Mount Arlington Board of Education approve the following special education tuition contract for the 2018-2019 school year.

Student ID	Attending	Date	Tuition
031918	Roxbury High School VISTA	9/6/18-6/30/18	\$33,541.00

111418-B-9 RESOLVED, that the Mount Arlington Board of Education approve the following special education tuition contract for the 2018-2019 school year:

Student ID	Attending	Date	Cost Per Session	Frequency
10057	Integrated Therapeutic Group, LLC	9/5/2018- 6/20/2019	\$140	1 session per week

111418-B-10 RESOLVED, that the Mount Arlington Board of Education the following route and cost for the 2018-2019 school year with Sussex County Regional Cooperative:

Route	Route Number	Cost
McKinney-Vento	Q-225	\$37,675.00

Roll Call:            5 Yes            0 No            2 Absent

SUPERINTENDENT'S REPORT: Ms. Rowland reviewed the motions before the Board as shown on the agenda.

PERSONNEL:

Motions 111418-S-1 and motions 111418-S-5 were moved by Mrs. Studint seconded by Mrs. Byrne.

111418-S-1 RESOLVED to appoint Kia Paskas, World Language Teacher effective November 1, 2018 through June 30, 2019 at a pro-rated salary according to the 2018-2019 A-1 Salary guide at MA Level Step 1. (State approved background check and certification is on file in the Superintendent's office).

111418-S-2 RESOLVED to add Gina Barros to our list of substitute aides, Rosemary Bowers, substitute nurses and Margarita Scholes, substitute teachers for

the 2018-2019 school year. (Approval is based upon receipt of required certification and background check).

111418-S-3 RESOLVED to accept with regret the resignation of Jesindi Torres, part-time instructional aide effective December 5, 2018.

111418-S-4 RESOLVED to approve chaperones for the Concert Band/Choir Holiday Concert on December 13, 2018 (snow date 12/20/18):

Name	Rate per Event
Emilie Radkovich	\$93.36
Michael Aberback	\$93.36
Tanya Occhiuzzio	\$93.36
Megan Hahn	\$93.36

111418-S-5 RESOLVED to approve the following chaperones for the Holiday Tour Concert on December 18, 2018 at no cost to the Board of Education.

Name	Rate per Event
Emilie Radkovich	Not Applicable
Michael Aberback	Not Applicable
Anne Terkovich	Not Applicable
Kara Kelly	Not Applicable

Roll Call: 5 Yes 0 No 2 Absent

Curriculum/Policy

Motion 111418-S-6 through 111418-S-9 moved by Mrs. Eckert seconded by Mr. Svenningsen.

111418-S-6 RESOLVED to approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance to the County Office.

111418-S-7 RESOLVED, to approve the second reading and adoption of the following Policies(P), Bylaws(B), and/or Regulations(R), Mandatory(M) as follows:

- P&R1550 Equal Employment/Anti-Discrimination Practices(M) (Revised)
- P2431 Athletic Competition (M) (Revised)
- R2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P&R5350 Student Suicide Prevention (M) (Revised)
- P5533 Student Smoking (M) (Revised)
- P&R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P8561 Procurement Procedures for School Nutrition

- Programs (M)(New)
- P&R1613 Disclosure and Review of Applicant's Employment History (M) (New)
- R5512 Harassment, Intimidation, and Bullying (HIB) ABOLISHED

111418-S-8 RESOLVED, to approve the first reading of the following Policies(P), Bylaws(B), and/or Regulations(R), Mandatory(M) as follows:

- P2363 Pupil Use of Privately-Owned Technology
- R3432 Sick Leave (Teaching Staff)
- R4432 Sick Leave (Support Staff)
- R4211 Support Staff Attendance
- R4240 Employee Training
- R8220 School Closings
- P&R9180 School Volunteers
- P9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (New)

111418-S-9 RESOLVED to approve the following field trips/fund raisers for the 2018-2019 school year:

- 4<sup>th</sup> Grade trip to Hopatcong State Park for the Lake Hopatcong Foundation Field Trip on June 12, 2018 at a minimal cost to the Board of Education.
- 4<sup>th</sup> Grade trip to Jockey Hollow, Morristown Historical Park on March 14, 2019 at a minimal cost to the Board of Education.
- Kindergarten and STEPS trip to Turtle Back Zoo on May 23, 2019 at a minimal cost to the Board of Education.
- 5<sup>th</sup>-8<sup>th</sup> Grade Honors Choir and Concert Band Holiday Tour Trip to Senior Living, Carriage Club on December 18, 2018 at a minimal cost to the Board of Education.
- 6<sup>th</sup>-8<sup>th</sup> Grade Honors Choir trip to Eisenhower Middle School, Succasunna, NJ on March 21, 2019 for a Middle School Choral Workshop at a minimal cost to the Board of Education.
- 2<sup>nd</sup>-3<sup>rd</sup> Grade Gateway trip to the Morristown Unitarian Fellowship for STEAM Adventures Program on December 4, 2018 (snow date December 5, 2018) at a minimal cost to the Board of Education

- Staff Attendance for October 2018 was 96.7%
- Student Attendance for October 2018  
Decker-96.2% MAPS-96.5%

• Fire/Emergency Drills Conducted with the Mount Arlington Police Department and the Mount Arlington Fire Department for October 2018 were as follows:

- MAPS and Decker Fire Drills
- MAPS and Decker Lock Down Drills

- Bus Evacuation Drills (conducted with Roxbury Transportation Department)

Roll Call: 5 Yes 0 No 2 Absent  
Motions 111418-S-7 and 111418-S-8 were tabled.

COMMITTEE REPORTS:

- A. Finance- No report
- B. Personnel- No report
- C. Buildings & Grounds- No report
- D. Curriculum/Policy- No report
- E. Negotiations- No report
- F. Town Council- Mrs. Studint stated no meeting was held because the members went to AC to attend the League of Municipalities.
- G. PTO- Mrs. Eckert shared that they are preparing to distribute the Thanksgiving baskets and they have begun the Sharing Snowman collection. Also, March 1, 2019 is the Tricky Tray.

Delegate to Roxbury BOE- Upcoming events at Roxbury are Portrait of a Graduate and a Realtor Meet & Greet. The new Athletic Training and Physical Therapy Academy of Morris County VoTech is located at Roxbury High School. In addition, Roxbury is offering dual enrollment for Seniors at Centenary University, and looking into partnerships for similar programs with William Paterson and Seton Hall.

Delegate to NJ School Boards- No report

Delegate to MC School Boards- No report

Delegate to ESC of Morris County- No report

OLD BUSINESS:

None

NEW BUSINESS:

None

PUBLIC COMMENT:

None

CLOSED SESSION:

It was moved by Mr. Decena and seconded by Mrs. that the Mount Arlington Board of Education move to Closed Session at 8:04 PM, to discuss certain personnel matters: with action expected to follow.

WHEREAS, the provisions of the Open Public Meeting Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Closed Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Mount Arlington Board of Education has determined it necessary to move to Closed Session to discuss personnel and legal matters, which are included in the aforesaid exceptions.

November 14, 2018

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Closed Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

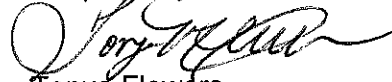
It was motioned by Mr. Decena and seconded by Mrs. Eckert that the meeting return to open session at 8:40 P.M., with all in attendance in favor and none opposed.

Roll Call:        5 Yes        0 No        2 Absent

ADJOURN

Motioned by Mr. Svenningsen and seconded by Mrs. Eckert that the public meeting be adjourned. Unanimously carried at 8:43 PM.

Respectfully submitted,



Tonya Flowers  
Board Secretary