

March 14, 2018

MINUTES
MOUNT ARLINGTON BOARD OF EDUCATION
REGULAR MEETING
March 14, 2018

MEETING CALLED TO ORDER

PRESENT: Sheila Studint, President
Rachel Byrne, Vice President
Liz Cangiano
Al Decena
Melissa Eckert
Al Roldan

ABSENT: Karl Svenningsen

ALSO PRESENT: Monica A. Rowland, Superintendent of Schools
Tonya M. Flowers, Business Administrator

The President called the meeting to order at 7:02 P.M. in the Mount Arlington Public School, in the media center, declared a quorum present and read the following notices.

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board today.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meetings and copies of the Agenda to the:

Roxbury Register
Daily Record
Star Ledger
Municipal Clerk
Board Members

Notice of today's meeting and copies of the Agenda have been posted in the following places:

Mount Arlington School
Edith M. Decker School
Mount Arlington Public Schools Website: www.mtarlingtonk8.org

All present gave the Pledge of Allegiance

PUBLIC SESSION: None

CLOSED SESSION:

It was moved by Mr. Roldan and seconded by Mr. Decena that the Mount Arlington Board of Education move to Closed Session at 7:05 PM, to discuss Legal matters with no action expected to follow.

WHEREAS, the provisions of the Open Public Meeting Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Closed Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Mount Arlington Board of Education has determined it necessary to move to Closed Session to discuss legal matters, which are included in the aforesaid exceptions.

NOW, THEREFORE, BE IT RESOLVED by the Mount Arlington Board of Education that it does hereby move into Closed Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters with no related action to follow, and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Closed Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

It was motioned by Mrs. Studint and seconded by Mrs. Eckert that the meeting return to open session at 7:14 P.M., with all in attendance in favor and none opposed.

PRESENTATION:

Ms. Rowland and Ms. Flowers reviewed the tentative 2018-2019 budget for approval to be submitted to the Executive County Superintendent of Schools.

MINUTES:

Motioned by Mrs. Studint and seconded by Mrs. Byrne, to approve minutes of the February 21, 2018 regular and closed meeting.

Roll Call: 6 Yes 0 No 1 Absent

PUBLIC COMMENT ON AGENDA ITEMS- None

BUSINESS ADMINISTRATOR'S REPORT- Ms. Flowers discussed the motions before the Board as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE

FINANCE:

Motions 031418-B-1 through 031418-B-9 were moved by Mr. Decena and seconded by Mrs. Eckert.

- 031418-B-1 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments from February 22, 2018 through March 14, 2018 in the amount of \$803,046.90 to follow, as attached.
- 031418-B-2 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for February 2018.
- 031418-B-3 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of February 2018 be approved by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education approve the certification of the Board Secretary for the month of February 2018 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2017-2018 budget, as revised, in accordance with N.J.S.A. 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.S.A. 18A:17-8 or N.J.S.A. 18A:19.
- 031418-B-4 RESOLVED, that the Mount Arlington Board of Education approves travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

Name	Seminar/Conference	Date	Est. Expense	Mileage Expense
A.Danysh	Health Conference	12/11/17	\$85.00	*13.98
S. Hamilton	NJSBGA Monthly Meeting	2/28/18	-0-	\$11.53
A. Lorenzo	Training for Boiler License-	3/26/18- 4/9/18- 4/23/18- Exam date TBA	\$550.00	\$85.81
J. Grillo	MCAEMSA/NJPSA Regional Meeting	4/11/18	-0-	\$7.13

*Previously approved-adjusted mileage

031418-B-5 BE IT RESOLVED, that the tentative budget for the Mount Arlington Board of Education be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<u>2018-2019 TOTAL EXPENDITURES</u>	\$12,035,694	\$125,000	\$231,800	\$12,392,494
<u>LESS: ANTICIPATED REVENUES</u>	<u>\$1,244,636</u>	<u>\$125,000</u>	<u>\$1</u>	<u>\$1,369,637</u>
<u>TAXES TO BE RAISED</u>	<u>\$10,791,058</u>	<u>0</u>	<u>\$231,799</u>	<u>\$11,022,857</u>

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according with law; and

BE IT FURTHER RESOLVED, that there should be funds raised by taxes for the General Fund, in the amount of \$ 10,791,058 and Debt Service in the amount \$ 231,799 for the ensuing school year 2018-2019; and

BE IT FURTHER RESOLVED, that a public meeting be held at the Mount Arlington Public School, 235 Howard Boulevard, Mount Arlington, New Jersey on April 25, 2018 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2018-2019 school year; and

WHEREAS, the Mount Arlington Board of Education policy and N.J.A.C.6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 School Year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2017-2018 School Year was \$22,300; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$3,212.07 as of March 14, 2018; and

BE IT RESOLVED, that the Mount Arlington Board of Education in the County of Morris New Jersey hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of \$19,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record professional service costs to insure that the maximum amount is not exceeded; and

WHEREAS, N.J.A.C.6A:23A:5.2(a) mandates Boards of Education to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Service	Cost
Legal	\$20,000
Auditing	\$22,920
Related Services	\$192,592
Other Professional Services	\$18,903
Repair and Services	\$179,096
Professional Development	\$25,000
Transportation	\$564,054

WHEREAS, the Administration needs to notify the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

BE IT RESOLVED, that the Mount Arlington Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2018-2019 school year.

031418-B-6 RESOLVED, that the Mount Arlington Board of Education enter into an agreement for Joint Transportation Services with the Sussex County Regional Cooperative for the 2018-2019 school year in accordance with the agreement on file in the office of the School Business Administrator.

031418-B-7 RESOLVED, that the Mount Arlington Board of Education enter into an agreement for Joint Transportation Services for Athletic Events and Extra-Curricular/Field Trip transportation with Sussex County Regional Cooperative for the 2018-2019 school year.

031418-B-8 RESOLVED, that the Mount Arlington Board of Education enter into an agreement for Joint Transportation Services with the Educational Services Commission of Morris County for the 2018-2019 school year in accordance with the agreement on file in the office of the School Business Administrator.

031418-B-9 RESOLVED, that the Mount Arlington Board of Education approve the Settlement Agreement and Release for teacher ID#10333.

Roll Call: 6 Yes 0 No 1 Absent

SUPERINTENDENT'S REPORT: Ms. Rowland reviewed the motions before the Board as shown on the agenda.

PERSONNEL:

Motions 031418-S-1 through 031418-S-6 were moved by Mrs. Studint seconded by Mr. Decena.

031418-S-1 RESOLVED to revise motion 081617-S-1 approval of extracurricular advisors for the 2017-2018 year as follows:

- Rescind appointment of Paul Gonzalez as Assistant Softball Coach
- Appoint Andrea Danysh as Assistant Softball Coach
- Appoint Paul Gonzalez as Assistant Baseball Coach

*Pending receipt of medical documentation

031418-S-2 RESOLVED to approve the following personnel to provide home instruction for an Elementary general education student for up to one (1) hour per day effective immediately.

Teacher	17/18 Rate
Brianna Anthony	40.72 per hour
Tanya Occhiuzzo	40.72 per hour
Kate Scarmozzino	40.72 per hour

031418-S-3 RESOLVED to add Elizabeth Overko to our list of substitute teachers for the 2017-2018 school year. (Approval is based upon receipt of required certification and background check).

031418-S-4 RESOLVED to accept (with regret) the resignation for retirement of Susan Cummings, Supervisor of Curriculum/Student Services as of June 30, 2018.

031418-S-5 RESOLVED to approve the following teachers as chaperones for the 8th grade trip to Washington, DC on Tuesday, May 15, 2018 through Thursday May 17, 2018:

Name	1718 Stipend
Susan Longo	\$ 600.00
John Obermiller	\$ 600.00
Kaitlyn Cascio	\$ 600.00
Sheri Distasi	\$ 600.00
Nurse TBD	\$ 600.00
Paul Gonzalez	\$ 600.00
Kara Kelly	\$ 600.00
Jeff Grillo, Principal	\$ 600.00

031418-S-6 RESOLVED to approve chaperones for the All District Band Concert at Roxbury High School on March 28, 2018:

Name	Rate per Event
Michael Aberback	\$90.95
Paul Gonzalez	\$90.95
Andrea Danysh	\$90.95

Roll Call: 6 Yes 0 No 1 Absent

Curriculum/Policy

Motions 031418-S-7 through 031418-S-10 and 022118-S-4 were moved by Mrs. Cangiano seconded by Mrs. Eckert.

031418-S-7 RESOLVED, to approve first reading of the following Policies(P), Bylaws(B), and/or Regulations(R),Mandatory(M) as follows:

- P 0169.02 Board Member Use of Social Networks (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- P 5516.01 Student Tracking Devices (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (New)
- P & R 7440 School District Security (M)(Revised)
- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M)(Revised)
- P 8507 Breakfast Offer Versus Serve (OVS) (M)(Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M)(Revised)
- R 8630 Emergency School Bus Procedures (M)(Revised)
- P 9242 Use of Electronic Signatures (New)

031418-S-8 RESOLVED to approve the following revisions to the 2017-2018 district calendar as follows to makeup additional snow days (see attached):

- School will be open on Thursday, April 5, 2018
- School will be open on Friday, April 6, 2018

031418-S-9 RESOLVED to approve the designation of the Month of April 2018 as National Volunteer Appreciation Month.

031418-S-10 RESOLVED to approve the following field trips/fundraisers:

for the 2017-2018 school year:

- 6th Grade trip to Ellis Island on April 26, 2018 at a minimal cost to the Board of Education.
- 6th Grade Gateway trip on April 9, 2018 (rain date April 10) to the Borough of Mount Arlington Municipal Building for a Power Save Building Audit (this is a walking field trip) at no cost to the Board of Education.

for the 2018-2019 school year:

- 6th Grade trip to Camp Bernie in Port Murray, NJ on October 12, 2018 at a minimal cost to the Board of Education.

022118-S-4 RESOLVED to approve the addition of Addendum A (Police Access to School District Security Cameras) to our Uniform Sate Memorandum of Understanding Between Education and Law Enforcement.

✚ Fire/Emergency Drills for the Month of February 2018 were:

- MAPS and Decker Fire Drills
- MAPS and Decker Lock Down Drills

(All drills were conducted with the cooperation of the Mount Arlington Police Department).

✚ Staff attendance for February 2018 was 95.1%
 Student attendance for February 2018:
 MAPS – 95.3 % Decker- 94.6%

Roll Call:	Yes	0	No	Absent
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COMMITTEE REPORTS:

- A. Finance- No report
- B. Personnel- No report
- C. Buildings & Grounds- No report
- D. Curriculum/Policy- No report
- E. Negotiations- On February 28, 2018 there was a meeting to meet the new attorney, Mr. LaPira and discuss the negotiations process.
- F. Town Council- Meeting cancelled
- G. PTA- Mrs. Eckert reported that the Tricky Tray raised approximately \$13,000 and was very successful. Mrs. Cangiano reported the theme for the bulletin board contest was based on Dr. Seuss Week and the teachers had to create a bulletin board based on a Dr. Seuss Book. Reminder that the Broadway Bound High School Musical 2 performance will be on March 15, 2018 and March 16, 2018 at 7PM.

Delegate to Roxbury BOE- Mrs. Byrne shared information from the Roxbury meeting specific to the security measures presently in place and those being explored for future consideration.

Delegate to NJ School Boards- No report

Delegate to MC School Boards- No report

Delegate to ESC of Morris County- No report

March 14, 2018

OLD BUSINESS:

Ms. Flowers reminded the board members to complete their Financial Disclosures.

NEW BUSINESS:

Mrs. Rowland and Mr. Grillo stated the student walk out/civic event went extremely well today. The 7th & 8th grade students were very organized, respectful and did an amazing job sending a powerful message.

PUBLIC COMMENT:

No report.

ADJOURN

Motioned by Mrs. Eckert and seconded by Mr. Decena that the public meeting be adjourned. Unanimously carried at 8:10 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tonya M. Flowers', written in a cursive style.

Tonya M. Flowers
Board Secretary