

MINUTES
MOUNT ARLINGTON BOARD OF EDUCATION
REGULAR MEETING
December 14, 2022

MEETING CALLED TO ORDER

PRESENT: Edwin Botero
Rachel Byrne, President
Al Decena
Karl Svenningsen

ABSENT: Melissa Eckert
Al Roldan
Sheila Studint

ALSO PRESENT: Monica A. Rowland, Superintendent of Schools
Steven E. McHugh, Sr., School Business Administrator/Board Secretary
Jeff Grillo, Principal
Jennifer Ochoa, Supervisor of Special Services
10 Members of the Public

Board of Education President, Mrs. Rachel Byrne, called the in-person meeting to order at 7:02 P.M., declared a quorum present, and read the following notices:

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board of Education today.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meetings and copies of the Agenda to the:

Roxbury Register
Daily Record
Star Ledger
Municipal Clerk
Board of Education Members

Notice of today's meeting and copies of the Agenda have been posted on the Mount Arlington Public Schools Website: www.mtarlingtonk8.org

All Board of Education members present participated in the Pledge of Allegiance.

MINUTES:

A motion was presented by Mr. Botero, and seconded by Mr. Decena, to approve:

1. Regular Minutes – November 16, 2022
2. Executive Session Minutes – November 16, 2022

Voice Vote:

Yes: 4

No: 0

Abstain: 0

Absent: 3

Motion Passed

PRESENTATIONS

1. Patriots Pen Essay Winners – Mr. Grillo

PUBLIC COMMENT ON AGENDA ITEMS

1. None

CORRESPONDENCE:

1. None

BUSINESS ADMINISTRATOR'S REPORT

1. Dr. McHugh reviewed the motions before the Board of Education as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE - FINANCE:

A motion was presented by Mr. Decena, and seconded by Mr. Botero, to approve Finance Agenda Items 121422-B-1 through 121422-B-14.

121422-B-1 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments dated November 17, 2022 through December 14, 2022 in the amount of \$1,005,515.36 as attached.

121422-B-2 RESOLVED, that the Mount Arlington Board of Education approve check register of payments dated November 17, 2022 through December 14, 2022 in the amount of \$417.21 from the Student Activity account.

121422-B-3 RESOLVED, that the Mount Arlington Board of Education approve check register of payments dated November 17, 2022 through December 14, 2022 in the amount of \$26,564.74 from the Cafeteria account.

121422-B-4 RESOLVED, that the Mount Arlington Board of Education approve check numbered 114 in the amount of \$5,614.82 from the Unemployment account.

121422-B-5 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for November 2022.

121422-B-6 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of November, 2022 be approved by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education approve the certification of the Board Secretary for the month of November, 2022 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2022-2023 budget, as revised, in accordance with N.J.S.A. 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.S.A. 18A:17-8 or N.J.S.A. 18A:19.

121422-B-7 RESOLVED, that the Mount Arlington Board of Education approves travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

Name	Seminar/Conference	Date	Est. Expense	Mileage Expense
C. Polania	Bilingual/ESL Conference	12/9/22	\$49.99	On-line

121422-B-8 RESOLVED, that the Mount Arlington Board accept the approval by the New Jersey Department of Education for the ESEA Consolidated Grant FY23. The amount for each grant is as follows:

Title I-A - FY23 Award	\$ 55,837
Carryover	\$ 2,162
Title II-A - FY23 Award	\$ 9,432
Carryover	\$ 10,490
Title III - FY23 Award	\$ 2,744
Title IV Part A- FY23 Award	\$ 10,000
Carryover	\$ 10,000

121422-B-9 RESOLVED, that the Mount Arlington Board of Education accept the approval by the New Jersey Department of Education for the IDEA Consolidated Basic and Preschool Grant FY23. The amounts for each grant is as follows:

IDEA Basis - FY23 Award \$107,234
 IDEA Preschool - FY23 Award \$ 4,474

121422-B-10 RESOLVED, that the Mount Arlington Board of Education amend motion 083122-B-9 approving payment to Roxbury Board of Education for a tuition contract, for a student attending Sussex Technical School for the 2022-2023 school year.

121422-B-11 RESOLVED, that the Mount Arlington Board of Education amend motion 083122-B-14 transportation cost for route CTC(Q-066)/E-23173 total cost in the amount of \$62,100.00 for the 22-23 school year.

121422-B-12 RESOLVED, that the Mount Arlington Board of Education approve the following route and cost with Sussex Regional Co-op plus a 2% administration fee for the 22-23 school year.

Route	Route Number	Cost
MAPS & Decker Schools-McKinney Vento	Q-278	\$46,267.20

121422-B-13 RESOLVED that the Mount Arlington board of Education approve the following special education services from the New Jersey Commission for the Blind and Visually Impaired for the 2022-2023 school year:

Student ID	Service Level	Date	Cost
10164	Education Level 3	9/1/2022-6/30/2023	\$14,600.00

121422-B-14 RESOLVED, that the Mount Arlington Board of Education approve a Lease Agreement between the Borough of Mount Arlington and the Mount Arlington Board of Education for office space at 1 Altenbrand Avenue, Mount Arlington, NJ 07856

Roll Call:

Mr. Botero *Yes*
Mr. Decena *Yes*
Mrs. Eckert *Absent*
Mr. Roldan *Absent*
Mrs. Studint *Absent*
Mr. Svenningsen *Yes*
Mrs. Byrne *Yes*

Motion Passes

PERSONNEL:

A motion was presented by Mr. Svenningsen, and seconded by Mr. Decena, to approve Personnel Agenda Items 121422-S-1 through 121422-S-7 and 121422-S-10.

- 121422-S-1 RESOLVED to accept the resignation of Scott Bellows, Facilities Manager effective January 23, 2023.
- 121422-S-2 RESOLVED to approve the appointment of Robert Riffel, Facilities Coordinator effective on or about January 3, 2023-June 30, 2023 at an annual salary of \$65,000. All Terms and Conditions of the contract on file in the Board of Education Office. (Note: Approval based upon receipt of State approved background check as required by law)
- 121422-S-3 RESOLVED to approve C-9A Facilities Coordinator Job Description as attached (Note: Job Description C-9A will be sent to county office for final approval).
- 121422-S-4 RESOLVED to reappoint Joe Panella, full time custodian for a period of January 1, 2023-June 30, 2023* (*position required a black seal certificate by 12/31/22) at an annual salary based upon the 2022-2023 custodial salary guide level 2 \$22,980 plus \$375.00 for night differential.
- 121422-S-5 RESOLVED to approve chaperones for the Concert Band/Choir Holiday Concert on December 15, 2022:

Name	2223 Rate per Event
Chris Merker	\$98.37
Michael Aberback	\$98.37
Elizabeth Wassel	\$98.37
Dianne Van Dongen	\$98.37

- 121422-S-6 RESOLVED to approve the following chaperones for the Beginning Band Holiday Concert on February 2, 2023 at no cost to the Board of Education.

Name	2223 Rate per Event
Marlen Tomosieski	\$98.37
Michael Aberback	\$98.37
Elizabeth Wassel	\$98.37
Dianne Van Dongen	\$98.37

- 121422-S-7 RESOLVED to add Molly Neuhs to our list of substitute teachers/aides for the 2022-2023 school year. (State approved background check already on file)
- 121422-S-10 RESOLVED to approve the appointment of the following part-time Instructional Aide effective January 3, 2023-June 30, 2023 (Note: Appointment is based upon receipt of State approved background check).

Instructional Aide	22/23 Rate of Pay
Hailey Aquino	\$16.00/hour

Roll Call:

- | | |
|------------------------|---------------|
| <i>Mr. Botero</i> | <i>Yes</i> |
| <i>Mr. Decena</i> | <i>Yes</i> |
| <i>Mrs. Eckert</i> | <i>Absent</i> |
| <i>Mr. Roldan</i> | <i>Absent</i> |
| <i>Mrs. Studint</i> | <i>Absent</i> |
| <i>Mr. Svenningsen</i> | <i>Yes</i> |
| <i>Mrs. Byrne</i> | <i>Yes</i> |

Motion Passes

CURRICULUM/POLICY

A motion was presented by Mr. Svenningsen, and seconded by Mrs. Studint, to approve Curriculum Agenda Items 121422-S-8 and 121422-S-9.

- 121422-S-8 RESOLVED to approve first reading of the following Policies(P), Bylaws(B) and Regulations(R), Mandatory(M):

- P/R 5330.04 Administering an Opioid Antidote (M)

- 121422-S-9 RESOLVED to approve the following field trips/fundraisers for the 2022-2023 school year:

- Kindergarten trip to Turtle Back Zoo on May 25, 2023 at a minimal cost to the Board of Education
- 1st Grade trip to Crayola Experience on May 18, 2023 at a minimal cost to the Board of Education.
- 5th Grade trip to Liberty Science Center on February 16, 2023 at a minimal cost to the Board of Education
- 5th Grade trip to Liberty Hall Museum in Union, NJ on April 21, 2023 at a minimal cost to the Board of Education.
- 5-8 Grade Concert Band trip to Roxbury HS on March 16, 2023 to attend the All District Band Concert at a minimal cost to the Board of Education.

- 8th Grade Carnival fundraiser February 8, 2023
- Student Council Executive Members to attend the NJASC Winter Convention at The College of NJ on January 11, 2023 (snow date 1/12/23) at a minimal cost to the Board of Education.
- Middle School Dance Jan/Feb (date to be determined)
- Student/Staff Volleyball game at Roxbury on March 22, 2023.

🚒 Fire/Emergency Drills Conducted with the Mount Arlington Police Department for November 2022 were as follows:

- MAPS and Decker Fire Drills
- MAPS and Decker Non-Fire Evacuation Drills

🚒 Staff attendance for November 2022: 94.0%

🚒 Student attendance for November 2022:
 MAPS – 94.4% Decker – 90.5%

Roll Call:

<i>Mr. Botero</i>	<i>Yes</i>
<i>Mr. Decena</i>	<i>Yes</i>
<i>Mrs. Eckert</i>	<i>Absent</i>
<i>Mr. Roldan</i>	<i>Absent</i>
<i>Mrs. Studint</i>	<i>Absent</i>
<i>Mr. Svenningsen</i>	<i>Yes</i>
<i>Mrs. Byrne</i>	<i>Yes</i>

Motion Passes

COMMITTEE REPORTS:

A. Finance:

- Dr. McHugh reviewed current topics as listed in the Agenda.

B. Personnel:

- Superintendent Rowland reviewed current topics as listed in the Agenda.

C. Building and Grounds:

- Mr. Decena reviewed current topics as listed in the Agenda.

D. Curriculum and Policy:

- Superintendent Rowland reviewed current topics as listed in the Agenda.

E. Negotiations:

- No Report

F. Town Council:

- Mrs. Byrne reviewed the following topics:
 - The annual tree lighting was on Sunday December 4th and our school choir performed accompanied by Mrs. Van Dongen
 - Sign up for the Holiday House Decorating Contest by December 23rd! Judging will take place December 26th-29th, winners to be announced December 30th.
 - Sunday December 18 at 4:30, please join us for the first night of Hanukkah. The first candle will be lit at sunset at Memorial Park. Immediately following will be snacks, singing, and dreidel spinning at the Civic Center.
 - Santa's Fire Truck Tour will be on Sunday 12/18 starting at 10:30 am.
 - Would you be interested in a Co-Ed Flag Football league for your 4th-8th grade child? A survey is being conducted to gauge the interest our town has in adding Flag Football to our Sports line up. The survey is anonymous, unless you choose to identify yourself. The survey can be found on the borough website.
 - I was thinking that maybe at the February Town Council Meeting the Student Council Executive Board could come do a little presentation on all of the wonderful things that have accomplished so far and what is still to come? If you think it would be a good idea I'll reach out to Matt and Carolyn at the borough office and set it up. Once we have a date I can share with the teacher advisors to share with the students.

G. Parent Teachers Organization:

- Mrs. Byrne reviewed the following topics:
 - Sharing Snowman was a huge success. As a school community and with the help of Remax we donated close to 200 gifts that went to 16 Mount Arlington Families!
 - A special thank you to Jennifer Ribnicky who is the chair and has organized this annual event for many years. Jen has 1 more year and is looking for someone to shadow her next year and take over as the new chair starting in 2024.
 - Our Holiday Boutique was held last week at MAPS and today and tomorrow at Decker. A special thank you to all of the parents who set it up and volunteered to help out!
 - Candy Grams are back! They will be on sale during lunch periods on 12/15 and 12/16.
 - We will be providing a treat for the teachers and faculty in the staff lounge for the holidays.

H. OTHER REPORTS:

1. Delegate to Roxbury BOE:
 - Mr. Botero reviewed the following topics:
 - Reviewed the Meeting of December 14, 2022
 - Audit & Special Education Items
 - Next Meeting is the Reorganization Meeting on January 5, 2023
2. Delegate to NJ School Board Association:
 - No Report
3. Delegate to Morris County School Board Association:
 - MCSBA have open officer positions
4. Delegate to Educational Service Commission of Morris County:
 - No Report

OLD BUSINESS:

1. None

NEW BUSINESS:

1. Thank you for the donations for Mount Arlington families in need.
2. Roxbury Math Curriculum Meeting

PUBLIC COMMENT ON OTHER ITEMS OF BUSINESS:

1. None

ADJOURN

A motion was presented by Mr. Decena and seconded by Mr. Svenningsen that the Regular meeting be adjourned. The motion was unanimously carried at 7:31 PM.

Voice Vote:

Yes: 4

No: 0

Abstain: 0

Absent: 3

Motion Passes

Respectfully Submitted,

A handwritten signature in black ink that reads "Steven E McHugh Sr". The signature is written in a cursive style with a large initial 'S' and 'M'.

Dr. Steven E. McHugh, Sr
School Business Administrator/Board of Education Secretary
Approved: January 18, 2023