

August 17, 2016

MINUTES
MOUNT ARLINGTON BOARD OF EDUCATION
REGULAR MEETING
August 17, 2016

MEETING CALLED TO ORDER

PRESENT: Sheila Studint, President
John Longtine, Vice President
Rachel Byrne
Al Decena
Al Roldan
Karl Svenningsen

ABSENT: Liz Cangiano

ALSO PRESENT: Jane Jameson, Superintendent of Schools
Tonya Flowers, Business Administrator/Board Secretary

The President called the meeting to order at 7:09 P.M. in the Edith M. Decker School, in the Board office, declared a quorum present and read the following notices.

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board today.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meeting and copies of the Agenda to the:

Roxbury Register
Daily Record
Star Ledger
Municipal Clerk
Board Members

Notice of today's meeting and copies of the Agenda have been posted in the following places:

Mount Arlington School
Edith M. Decker School
Mount Arlington Public Schools Website: www.mtarlingtonk8.org

All present gave the Pledge of Allegiance

CLOSED SESSION:

It was moved by Mrs. Studint and seconded by Mr. Roldan that the Mount Arlington Board of Education move to Closed Session at 7:09 PM, to discuss certain personnel matters, introduced Mr. Donow, discussed Mrs. Jameson's Merit Goals with no action expected to follow.

WHEREAS, the provisions of the Open Public Meeting Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Closed Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Mount Arlington Board of Education has determined it necessary to move to Closed Session to discuss personnel and legal matters, which are included in the aforesaid exceptions.

NOW, THEREFORE, BE IT RESOLVED by the Mount Arlington Board of Education that it does hereby move into Closed Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters with no related action to follow, and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Closed Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

It was motioned by Mrs. Studint and seconded by Mrs. Byrne that the meeting return to open session at 7:47 P.M., with all in attendance in favor and none opposed.

Roll Call: 6 Yes 0 No 1 Absent

PUBIC SESSION:

MINUTES:

Minutes of July 20, 2016 regular and closed session were tabled until the September 21, 2016 Meeting.

PUBLIC COMMENT ON AGENDA ITEMS- None

BUSINESS ADMINISTRATOR'S REPORT- Ms. Flowers discussed the motions before the Board as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE

FINANCE:

Motions 081716-B-1 through 081716-B-19 were moved by Mr. Decena and seconded by Mrs. Byrne.

081716-B-1 RESOLVED, that the Mount Arlington Board of Education approve an updated check register of payments dated from June 16, 2016 through June 30, 2016 in the amount \$684,433.90 as presented to the Board.

081716-B-2 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments dated from July 1, 2016 through

081716-B-2 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments dated from July 1, 2016 through August 17, 2016, in the amount of \$697,647.89 as presented to the Board.

081716-B-3 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for the month of July 2016.

081716-B-4 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of July 2016 be approved by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education approve the certification of the Board Secretary for the month of July 2016 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2016-2017 budget, as revised, in accordance with N.J.S.A. 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.S.A. 18A:17-8 or N.J.S.A. 18A:19.

081716-B-5 RESOLVED, that the Mount Arlington Board of Education approve travel and related costs, as follows which are educationally necessary and fiscally prudent and are related to and within the scope of the employees' current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

Name	Seminar/Conference	Date	Est. Expense	Mileage Expense
J. Grillo	MCASA Professional Development Training	7/25/16	-0-	\$7.69
J. Jameson	MCASA Professional Development Training	7/25/16	-0-	\$7.69
S. Cummings	MCASA Professional Development Training	7/25/16	-0-	\$7.50
J. Grillo	Regional Training for Certification & Professional Development	8/4/16	-0-	\$14.07

081716-B-6 RESOLVED, that the Mount Arlington Board of Education approve the submission of the IDEA Basic & Preschool Grant Application FY2016-2017 to the Department of Education. The amounts for each grant are as follows:

IDEA Basic	\$100,673
IDEA Preschool	\$ 3,981

081716-B-7 RESOLVED, that the Mount Arlington Board of Education contract with the Morris County Vocational School District to provide the following:

	Grade	Contract	Dates	Cost (per student, annual)
10276	9	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
10255	9	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
10380	9	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
10262	9	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
10270	9	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
10165	10	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
090115	10	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
10093	11	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
10540	12	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed
10538	12	Tuition	9/7/16-6/30/17	\$9,100.00 Full time Regular Ed

081716-B-8 RESOLVED, that the Mount Arlington Board of Education approve payment to Willis of New Jersey, Inc. for new Business Public Official Bond, for the period of 6/30/16 to 6/30/17 in the amount of \$1,444.00.

081716-B-9 RESOLVED, that the Mount Arlington Board of Education approve payment of the 2016-2017 Annual Membership to the Morris County Association of School Business Officials in the amount of \$325.00

081716-B-10 RESOLVED, that the Mount Arlington Board of Education approve the Boiler Service Maintenance Contract with Manhattan Welding Company, Inc. for the 2016-2017 school year, effective July 1, 2016, in the amount of \$6,145.00.

081716-B-11 RESOLVED, that the Mount Arlington Board of Education approve the contract with Bayada Nurses, Inc. to provide substitute nursing services, as needed, for the 2016-2017 school year at an hourly rate of \$60.00 for registered nursing services.

081716-B-12 RESOLVED, that the Mount Arlington Board of Education amend motion 061517-B-27 as follows:

Student ID	Attending	Date	# of days	Tuition
1420	Roxbury LLD	6/27/16-7/21/16	16	\$5,492.80

081716-B-13 RESOLVED, that the Mount Arlington Board of Education amend motion 061516-B-28 as follows:

Student ID	Attending	Date	Tuition	Aide Support
10663	Stoneybrook Rockaway	9/6/16-6/21/17	\$35,000.00	\$21,000.00

081716-B-14 RESOLVED, that the Mount Arlington Board of Education approve payment to the Educational Services Commission of Morris County for the 2016-2017 Special Education summer transportation.

Route	Route Number	Cost
Special Education	SR152	\$TBD
Special Education	SUSS2	\$TBD
Special Education	SR169	\$TBD

081716-B-15 RESOLVED, that the Mount Arlington Board of Education approve the transportation contract with Sussex County Regional Co-operative cost for various athletic programs for the 2016-2017 school year, not to exceed \$13,925.

Away games	Athletics	Cost per trip
9/1/16-6/30/17	Soccer, Basketball, Softball	*\$323.74

*\$70.00 per hour overtime after 4 hours

081716-B-16 RESOLVED, that the Mount Arlington Board of Education approve payment to Byram Bus, for athletic shuttle transportation at a rate of \$63.00 per trip, for the 2016-2017 school year, not to exceed \$3,465.

081716-B-17 RESOLVED, that the Mount Arlington Board of Education contract with Sussex County Technical School to provide the following:

Student ID	Contract	Dates	Cost
1345	Tuition	9/1/16-6/30/17	-0-

081716-B-18 RESOLVED, that the Mount Arlington Board of Education approve a contract with West Hudson Associates for consultation for Superintendent search process, not to exceed \$8,000.

081716-B-19 Motion to approve resolution authorizing payment of merit bonus to the Superintendent for completion of Quantitative and Qualitative Merit Goals #1-#4 as follows:

WHEREAS, on August 17, 2016, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Board of Education established quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2016-2017 school year, and

NOW, THEREFORE, BE IT RESOLVED, the Board of Education makes the following determination relevant to Quantitative and Qualitative Merit Goals #1- #4 and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative and Qualitative Merit Goals	Status	Merit Bonus Approved
<p>#1: Qualitative Goal: For the start of the 2016-17 school year, in an effort to afford the teachers and students learning consistency across multiple grade levels, a vertical articulation addendum to the curriculum will be created in Language Arts for grades three through six. The purpose of creating this document is to identify gaps and overlaps, and insure that blended vertical articulation is implemented in a meaningful manner. In order to complete this I will schedule a summer session with staff to and discuss best practices being implemented and add these grade level standards to the document initiated in the 2015 summer for grades Kindergarten through grade three.</p>		<p>2.5% of Base Salary: \$3375.00</p>
<p>#2: Qualitative Goal: Communication with the public is an essential element in promoting the fine work of our students and staff. My goal for the start of the 2016-17 school year is to utilize the technology that is now available to our schools. The Superintendent will prepare communication in the form of a Blog to best communicate with parents of our ongoing efforts to enhance teaching, learning, planning and thoughtful work.</p>		<p>2.5% of Base Salary: \$3375.00</p>
<p>#3: Quantitative Goal: In an effort to enhance and maintain computer literacy skills while offering our students the opportunity for advanced learning, a one-to-one Chrome Book initiative will be planned for and implemented by September of 2016. 100 % of eighth grade students and 100 % of the teachers working with these students will be given Chrome Books for use in the classroom and at home and will receive training regarding expectations. I will insure that Board policies are adhered to along with developing an implementation plan for use as well as guidance documents and all related information be distributed prior to use. Additionally, the Principal, Technology Coordinator and I will conduct a parent information night to introduce this initiative and insure that parents are fully aware of their responsibilities as well as their children's when taking the Chrome Books for use at home.</p>		<p>3.33% of Base Salary: \$4495.50</p>
<p>#4: Quantitative Goal: In order to maintain current standards of excellence and to promote future standards of excellence, the Superintendent will revise/update 100% of the Superintendent/Board goals for the District in the Areas of Curriculum and Instruction, Buildings and Grounds, Personnel, Board Policy, Contracts and Negotiations. A document will be developed that can be utilized during the</p>		<p>3.33% of Base Salary: \$4495.50</p>

transition to a new Superintendent in order to insure continuity of effort during the upcoming school year.		
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Roll Call: 6 Yes 0 No 1 Absent

SUPERINTENDENT'S REPORT: Mrs. Jameson reviewed the motions before the Board as shown on the agenda.

PERSONNEL:

Motions 081716-S-1 through 081716-S-14 and 081716-S-20 were moved by Mrs. Byrne seconded by Mr. Longtine.

081716-S-1 RESOLVED to approve the following faculty advisors for the 2016-2017 school year with stipends being paid according to the rates listed on Schedule B of the approved 2015-2018 Mount Arlington Education Association Contract:

AM (EMD) Monitor	Kate Scarmozzino
PM (EMD) Monitor	Lauren Alexander/Krista Manney (shared stipend)
Eighth Grade Advisors	Andrea D'Arco/Susan Longo (shared stipend)
Teachers In Charge	Christina Buckley/MAPS and Lauren Alexander/Decker
Athletic Coordinator	Michael Malakuskie
Boys' Basketball Advisor	Michael Malakuskie
Asst.Boys'Basketball Advisor	Christopher Merker
Girls' Basketball Advisor	John Obermiller
Asst.Girls'Basketball Advisor	Amy Knudsen
Boys' Soccer Advisor	Paul Gonzalez
Asst.Boys' Soccer Advisor	Kara Kelly
Girls' Soccer Advisor	Michael Malakuskie
Asst. Girls' Soccer Advisor	Tanya Occhiuzzo
Girls' Softball Advisor	Michele Smith
Asst. Girls' Softball Advisor	Paul Gonzalez
Cheerleading Advisor	Tanya Occhiuzzo
Intramural Baseball	Christopher Merker
Yearbook Advisor	Kaitlyn Alexander
Before School Band	Michael Aberback
Before School Choir	Emilie Radkovich

081716-S-2 RESOLVED, that in accordance with the Superintendent's recommendation, the individual as listed below be approved as an Anti-Bullying Specialist for the Mount Arlington School District for the 2016-2017 school year.

The School Anti-Bullying Specialist shall:

1. Chair the School Safety Team as provided in N.J.S.A. 18A:37-21;
2. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
3. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.

Name	School
Mrs. Jennifer Ochoa	Edith M. Decker School
Mrs. Jennifer Ochoa	Mount Arlington School

081716-S-3 RESOLVED, that in accordance with the Superintendent's recommendation, the individual as listed below be approved as an Anti-Bullying Coordinator for the Mount Arlington School District for the 2016-2017 school year.

The District Anti-Bullying Coordinator shall:

1. Be responsible for coordinating and strengthening the school district's policies to prevent identify, and address harassment, intimidation, or bullying of pupils;
2. Collaborate with School Anti-Bullying Specialist(s) in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of pupils in the district;
3. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of pupils;
4. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
5. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.

Name	District
Mrs. Christina Buckley	Mount Arlington School District

081716-S-4 RESOLVED that in accordance with the Superintendent's recommendation, the 10 month non-certificated staff listed below be approved for the 2016-2017 school year, effective September 1, 2016 through June 30, 2017 at the salary indicated with terms and conditions as per contract on file in the Board of Education Office (Note: State background checks are already on file).

Name	Position	2016/2017 Salary
Laine Geary	F/T Instructional Aide	22,425 annual
Chris Scheibner	F/T Instructional Aide	22,425 annual
Sharon Bass	P/T Instructional Aide	15.73 per hour
Edwina Bordinaro	P/T Instructional Aide	15.73 per hour
Laurie Dachowski	P/T Instructional Aide	20.02 per hour
Diana Halsey	P/T Instructional Aide	20.02 per hour

Monica Hertel	P/T Instructional Aide	20.02 per hour
Lisa Martinelli	P/T Instructional Aide	15.73 per hour
Barbara Miele	P/T Instructional Aide	15.35 per hour
Lisa Peters	P/T Instructional Aide	15.35 per hour
Raven Reid	P/T Instructional Aide	15.35 per hour
Marta Skawska	P/T Instructional Aide	15.73 per hour

081716-S-5 RESOLVED to approve the following stipend for the 2016-2017 school year:

Employee	Stipend	Amount per year
Mr. Tom Cook	Head Custodian	\$800.00

081716-S-6 RESOLVED to approve the contract and salary in the amount of \$ 36,470 for Cortney Polania, CST Secretary/Aide (10.5 months), for the 2016-17 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-7 RESOLVED to approve the contract and salary in the amount of \$ 38,207 for Marie van Rossen, Main Office Secretary (11 months), for the 2016-2017 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-8 RESOLVED to approve the contract and salary in the amount of \$ 41,680 for Janine Mangino, Principal/Main Office Secretary, for the 2016-2017 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-9 RESOLVED to approve the contract and salary in the amount of \$ 67,000 for Justin Pickens, Computer Technician, for the 2016-2017 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-10 RESOLVED to approve the contract and salary including longevity and stipends in the amount of \$ 58,966 for Shay Hamilton, Custodial Foreman, for the 2016-2017 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-11 RESOLVED to approve the contract and salary including longevity in the amount of \$58,465 for Barbara Caggiano, Administrative Assistant to the Business Administrator, for the 2016-2017 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-12 RESOLVED to approve the contract and salary including longevity and stipends in the amount of \$ 78,909 for Patricia Pickens, Administrative Assistant to the Superintendent of Schools, for the 2016-2017 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-13 RESOLVED to approve the contract and salary in the amount of \$ 107,808 for Susan Cummings, Supervisor of Curriculum/Special Services, for the 2016-2017 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-14 RESOLVED to approve the contract and salary in the amount of \$ 111,684 for Jeffrey Grillo, Principal, for the 2016-2017 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081716-S-20 RESOLVED to approve additional summer hours for the following teachers to complete various projects:

Staff Member	Dates of Employment	Total # of Hours	1617 Rate per hour*
Tanya Occhiuzzo– LA/Math Vertical Articulation	7/1/2016- 8/31/2016	up to 3 Hours	\$40.72*
Megan Hahn–LA/Math Vertical Articulation	7/1/2016- 8/31/2016	up to 3 Hours	\$40.72*

Roll Call: 6 Yes 0 No 1 Absent

Curriculum/Policy

Motion 081716-S-15 through 081716-S-19 moved by Mr. Svenningsen seconded by Mr. Roldan.

081716-S-15 RESOLVED to approve the Mount Arlington Emergency and Crisis Management Plan as on file in the Superintendent’s and Principal’s Offices.

081716-S-16 RESOLVED to approve the Mount Arlington School District’s 2016-2017 School Nursing Plan and Standing Orders, as on file in Mount Arlington School and Edith M. Decker School nurses’ offices and the Superintendent’s office. (Please note these orders were signed by the school physician).

081716-S-17 RESOLVED that the Mount Arlington Board of Education approve the alignment of district curricular with the State Board adopted standards for implementation effective September 1, 2016 in the following areas:

- K through 8th grade Mathematics (Revised K-3)
- K through 8th grade Language Arts/Literacy (Revised K-3)
- K through 8th grade History/Social Studies

K through 8th grade Science
K through 8th grade World Languages
K through 8th grade Technology
K through 8th grade Visual and Performing Arts
K through 8th grade Music
K through 8th grade Comprehensive Health and Physical Education
K through 8th grade 21st Century Life and Careers

081716-S-18 RESOLVED, to approve the following Parent/Teacher Conference days/evenings for the 2016-2017 school year:
Wednesday, November 2nd – Day Conferences – Early Dismissal for Students
Thursday, November 3rd – Evening Conferences – Early Dismissal for Students and Staff
Monday, November 7th - Day Conferences - Early Dismissal for Students
Tuesday, November 8th - Evening Conferences - Early Dismissal for Students and Staff

081716-S-19 RESOLVED, to approve first reading of the following Policies(P), Bylaws(B), and/or Regulations(R), Mandatory(M) as follows:

- P 5339 Screening for Dyslexia (M) (Revised)
- P 5460 High School Graduation (M) (Revised)
- P 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)
- P & R 8441 Care of Injured and Ill Persons (M) (Revised)
- P 8454 Management of Pediculosis (New)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- P 8630 Emergency School Bus Procedures (M) (Revised)

❖ Fire/Emergency Drills (conducted with the Mount Arlington Police Department) for the Month of July, 2016 were as follows:

- MAPS and Decker Fire Drills
- MAPS and Decker Non Fire Evacuation Drills

Roll Call: 6 Yes 0 No 1 Absent

COMMITTEE REPORTS:

- A. Finance- Mr. Decena reviewed financials and stated that all finances are in order.
- B. Personnel- No report
- C. Buildings & Grounds- Mrs. Jameson updated the Board on the delays and schedules of the interior renovation project at the Mt. Arlington School.
- D. Curriculum/Policy- No report
- E. Negotiations- No report
- F. Town Council- No report
- G. PTA- Mrs. Byrne stated the books were audited for the 2015-2016 school year, all were in order.

Delegate to Roxbury BOE- No report

Delegate to NJ School Boards- No report

Delegate to MC School Boards- No report

Delegate to ESC of Morris County- No report

OLD BUSINESS:

None

NEW BUSINESS:

September 20, 2016 will be the next meeting with town council regarding the Pilot School Project.

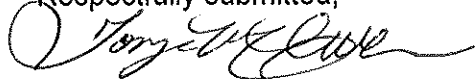
PUBLIC COMMENT:

None

ADJOURN

Motion by Mr. Svenningsen and seconded by Mrs. Byrne that the public meeting be adjourned. Unanimously carried at 8:57 PM.

Respectfully submitted,



Tonya M. Flowers
Board Secretary