

October 21, 2015

MINUTES
MOUNT ARLINGTON BOARD OF EDUCATION
REGULAR MEETING
October 21, 2015

MEETING CALLED TO ORDER

PRESENT: Sheila Studint, President
John Longtine, Vice President
Rachel Byrne
Liz Cangiano
Al Decena
Karl Svenningsen
Al Roldan

ABSENT: None

ALSO PRESENT: Jane Jameson, Superintendent of Schools
Robin C. Tedesco, Business Administrator/Board Secretary

The President called the meeting to order at 7:08 P.M. in the Mount Arlington School School, in the all purpose room, declared a quorum present and read the following notices.

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board today.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meetings and copies of the Agenda to the:

Roxbury Register
Daily Record
Star Ledger
Municipal Clerk
Board Members

Notice of today's meeting and copies of the Agenda have been posted in the following places:

Mount Arlington School
Edith M. Decker School
Mount Arlington Public Schools Website: www.mtarlingtonk8.org

All present gave the Pledge of Allegiance

PRESENTATIONS:

Mrs. Jameson discussed the results of the 2014-2015 Violence and Vandalism Report and the Report on Harassment, Intimidation and Bullying.

PUBIC SESSION:

None

MINUTES:

Motion by Mr. Decena and seconded by Mrs. Byrne, to approve minutes of the September 16, 2015 Regular & Closed Meeting.

Roll Call: 7 Yes 0 No 0 Absent

PUBLIC COMMENT ON AGENDA ITEMS- None

BUSINESS ADMINISTRATOR'S REPORT- Mrs. Tedesco discussed the motions before the Board as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE

FINANCE:

Motions 10211515-B-1 through 102115-B-18 were moved by Mr. Decena and seconded by Mrs. Studint.

- 102115-B-1 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments dated from September 16, 2015 through October 21, 2015 the amount of \$762,710.75 as attached.
- 102115-B-2 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for the month of September 2015.
- 102115-B-3 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of September, 2015 be approved by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education approve the certification of the Board Secretary for the month of September 2015 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2015-2016 budget, as revised, in accordance with N.J.S.A. 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.S.A. 18A:17-8 or N.J.S.A. 18A:19.
- 102115-B-4 RESOLVED, that the Mount Arlington Board of Education approves travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

Name	Seminar/Conference	Date	Est. Expense	Mileage Expense
J. Crawford	Hungry Minds: How Curiosity Drives Young Learners	9/23/15	-0- On-Line	-0-
J. Grillo	Morris Area Curriculum Network-PARCC	10/2/15	\$35.00	\$4.14
C. Buckley	Morris Area Curriculum Network-PARCC	10/2/15	\$35.00	\$4.14
M. Malakuskie	Athletics Scheduling Meeting	10/7/15	-0-	\$6.48
J. Jameson	Fall 2015 HIB Prevention Training	10/20/15	\$125.00	\$55.00
J. Grillo	Fall 2015 HIB Prevention Training	10/20/15	\$125.00	\$61.16
J. Ochoa	Fall 2015 HIB Prevention Training	10/20/15	\$125.00	\$61.16
C. Buckley	Fall 2015 HIB Prevention Training	10/20/15	\$125.00	\$61.16
J. Crawford	NJ Gifted & Talented workshop: Living Voices of Morris County	10/20/15	-0-	\$8.31
N. Sutera	BLS-CPR Renewal Course	10/22/15	\$40.00	\$14.44
S. Hamilton	PEOSH-Indoor Air Quality Training	10/30/15	-0-	\$7.69
J. Jameson	Career Readiness Program	11/16/15	-0-	\$3.97
D. Arnold	Infusing Literacy Instruction into Content Area Practice	11/19/15	\$80.00	\$16.74
A. Terkovich	Infusing Literacy Instruction into Content Area Practice	11/19/15	\$80.00	\$16.74
J. Jameson	Porzio Law Forum	11/20/15	-0-	13.27
R. Tedesco	Porzio Law Forum	11/20/15	-0-	\$13.27
J. Jameson	Relevance, Engagement, Success in Beginning Reading	12/1/15	-0-	\$10.73
J. Grillo	Relevance, Engagement, Success in Beginning Reading	12/1/15	-0-	\$10.73
R. Tedesco	Affordable Care Act	12/2/15	-0-	\$5.15
B. Caggiano	Affordable Care Act	12/2/15	-0-	*
R. Tedesco	Pension System Review	2/23/16	-0-	\$41.07

*Car pool

102115-B-5 RESOLVED, that the Mount Arlington Board of Education approve two annual memberships for Morris County School Nurses Association at a cost of \$35.00 each.

102115-B-6 RESOLVED, that the Mount Arlington Board of Education approve the submittal of Erate Form 470 & 471, for the 2016-2017 year.

102115-B-7 WHEREAS, pursuant to N.J.A.C. 6A:26A, the New Jersey Department of Education requires New Jersey School District to submit a three year maintenance plan documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the Comprehensive Maintenance Plan for the various school facilities of the Mount Arlington School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Mount Arlington Board of Education hereby approves the submission of the Comprehensive Maintenance Plan Report for the years of 2014-2015 through 2016-2017 and Annual Maintenance Budget Worksheet (Form M-1) to the New Jersey Department of Education.

102115-B-8 RESOLVED, that the Mount Arlington Board of Education amend motion 091615-B-14 for Special Education student related services:

Student ID	Contract	Dates	Tuition	Personal Aide	Related/Nursing Services
10236	Ed Services Commission of Morris County (Park Lake School)	9/8/15-6/30/16	*\$60,528.00	*\$26,901.00	\$337.50 Per day

*Previously approved

102115-B-9 RESOLVED, that the Mount Arlington Board of Education amend motion 091615-B-11 to for the following Special Education route cost for the 2015-2016 school year with Sussex County Regional Cooperative.

Route	Attends	Route Number	Cost
Special Ed	Celebrate the Children	J-A14	\$11,016.00

102115-B-10 RESOLVED, that the Mount Arlington Board of Education approve the following Special Education High School routes and cost for the 2015-2016 school year with Sussex County Regional Cooperative.

Student ID	Attends	Route Number	Cost
00153	Celebrate the Children	J-A14	\$10,800.00
00176	Horizon High School	Q-045	\$18,000.00

102115-B-11 RESOLVED, that the Mount Arlington Board of Education amend motion 091615-B-10 to approve the following routes and costs for the 2015-2016 school year with Educational Services Commission of Morris County:

Route	Route Number	Cost
Pre-K	MTA1	\$30,555.00
Pre-K PM	CN806	\$6,249.60
Non-Public Pope John Rev	P0067	\$5,080.60
Academy	ACMH8	\$838.80
Special Education	CS105	\$14,761.90
	CE589	\$17,208.30
	CS340	\$8,500.90

102115-B-12 RESOLVED, that the Mount Arlington Board of Education amend motion 091615-B-15 for athletic shuttle transportation.

Shuttles	Athletics	Cost
Fireman's Field & Decker School	Soccer & Basketball	\$60.00

102115-B-13 RESOLVED, that the Mount Arlington Board of Education approve Rutgers University, to provide 1 full day of professional development/teacher training at a cost of \$1,400.00 to be funded through the Title IIA Grant.

102115-B-14 RESOLVED, that the Mount Arlington Board of Education approve the service agreement with Honeywell Building Solutions (Instant Alert) for the renewal contract period October 15, 2015 through October 15, 2016, in the amount of \$1,030.00

102115-B-15 RESOLVED, that the Mount Arlington Board of Education approve Dave Stolarz, Kristen Dziuba and Barry Spatz as piano accompanists for (6) concerts, for an amount not to exceed \$1,200.00 for the 2015-2016 school year.

102115-B-16 RESOLVED, that the Mount Arlington Board of Education contract with Celebrate the Children for the following After School Program for an out of district student requiring special education and related services as follows:

Student ID	Contract	Dates	Cost per Session	Number of sessions
10050	Celebrate the Children	9/1/15-12/31/2015	\$100.00	Two sessions per week @90 minutes per session including the 1:1 aide.

102115-B-17 RESOLVED, that the Mount Arlington Board of Education approve the following:

AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO BECOME A MEMBER FOR THE PERIOD OF OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2016

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Mount Arlington Board of Education desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency to become a member of the MCCPC for the period of October 1, 2011 through September 30, 2016.

BE IT RESOLVED, by the Mount Arlington Board of Education, County of Morris, State of New Jersey as follows:

1. The Board of Education of the Borough of Mount Arlington hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2011 pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is to become a member of the MCCPC for a five (5) year period from October 1, 2011 through September 30, 2016.
2. The Business Administrator/ Board Secretary of the Mount Arlington Board of Education is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Mount Arlington Board of Education officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

102115-B-18 RESOLVED that the Mount Arlington Board of Education approve the Nonpublic Entitlements for FY2015-2016 from the N.J. Department of Education in the following amounts:

Nonpublic Security Aid \$125.00

Roll Call: 7 Yes 0 No 0 Absent

Mrs. Jameson had the audience sing Happy Birthday to Mr. Longtine.

SUPERINTENDENT'S REPORT: Mrs. Jameson reviewed the motions before the Board as shown on the agenda.

PERSONNEL:

Motions 102115-S-1 through 102115-S-8 were moved by Mrs. Studint seconded by Mrs. Byrne.

102115-S-1 RESOLVED to approve the appointment of Melissa Miranda as full-time Maternity Leave Replacement Teacher for the 2015-2016 school year, effective September 1, 2015 through December 31, 2015 at an annual pro-rated salary based upon the 2015-2016 teacher salary guide A-1 at the BA+30 level Step 1, \$22,458. (Note: Appointment is based upon receipt of State approved background check as required by law).

102115-S-2 RESOLVED to add Paula Abdallah, Rosemary Brockman and Natasha Sousa to our list of substitute teachers for the 2015-2016 school year (Note: Approval based upon receipt of State approved background check and Substitute Certification as required by law).

102115-S-3 RESOLVED to amend motion 081915-S-14, the reappointment of Ayodeji Akinsanya, Physical Therapist, for the 2015-2016 school year at a rate of \$95.98 per hour, to include an amount not to exceed \$42,000.

102115-S-4 RESOLVED to approve the following teachers as chaperones for the 6th grade Camp Bernie Trip on October 23, 2015:

Amy Garay	Anne Terkovich
Kara Kelly	Jennifer Tonic
Chris Merker	Doug Earley (Nurse)
Michele Smith	

102115-S-5 RESOLVED that in accordance with the Superintendent's recommendation, the 10 month non-certificated staff listed below be approved for the 2015-2016 school year, effective immediately at the salary indicated with terms and conditions as per contract on file in the Board of Education Office. (Note: Approval is based on receipt of State approved background check as required by law).

Name	Position	2015/2016 Salary
Raven Reid	P/T Special Education Aide	15.00 per hour

102115-S-6 RESOLVED that the Mount Arlington Board of Education approve the following personnel to provide home based behavioral programs for special education students replacing Kelly Carlile as listed below: (Note: Approval is based on receipt of State approved background check as required by law).

Name	Position	2015/2016 Salary
Viviana Onari	Home Programmer	30.00 per hour

102115-S-7 RESOLVED to amend motion 091615-S-12 as follows:

WHEREAS, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Superintendent of Schools quantitative and qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

WHEREAS, the Board of Education has now developed a set of annual goals for the 2015/2016 school year that it wishes to include in its contract with the Superintendent of Schools now, therefore, be it

RESOLVED, that the Board of Education establish the following qualitative and quantitative criteria and merit salary bonuses for their achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before adding them to the contract.

Quantitative Criteria	Status	Merit Bonus Amount
Goal 1: Vertical Articulation	*Pending Final Approval	3.3% of base salary
Goal 2: Residency Procedures	*Pending Final Approval	3.3% of base salary
Goal 3: Individual Websites	*Pending Final Approval	2.5% of base salary
Goal 4: Job Descriptions	*Pending Final Approval	2.5% of base salary
Goal 5: Benchmark Proficiencies	*Pending Final Approval	2.5% of base salary

102115-S-8 RESOLVED to add Kellie Fenske to our list of approved home program providers for the 2015-2016 school year (motion 061715-S-7) at a rate of \$30.00 per hour effective 9/1/15. (Note: State approved background check is on file in the Superintendent's office).

Roll Call: 7 Yes 0 No 0 Absent

Curriculum/Policy

Motions 102115-S-9 through 102115-S-19 were moved by Mrs. Cangiano seconded by Mr. Svenningsen.

102115-S-9 RESOLVED that the Mount Arlington School District will achieve and maintain compliance with all applicable laws, codes, regulations and guidelines governing equity in education in regard to the Comprehensive Equity Plan for the 2015-2016 school year.

102115-S-10 RESOLVED, that the Mount Arlington Board of Education approve the submission of the 2015-2016 Statement of Assurances and Declaration Page to the NJ Department of Education, with the following scores:

SOA Area	Score	Score
	# of Yes Responses	% of Yes Responses
Instruction and Program	5	100%
Fiscal Management	10	100%
Governance	10	100%
Personnel	5	100%
Operations	20	100%

102115-S-11 RESOLVED to approve the continued use of the Charlotte Danielson Framework for Teaching Evaluation Instrument for Teacher Evaluations for the 2015-2016 school year.

102115-S-12 RESOLVED to approve the continued use of the Principal Evaluation Rubric tool by Kim Marshall for Principal Evaluations for the 2015-2016 school year.

102115-S-13 RESOLVED to approve the members of the Mount Arlington School Improvement Panel (SciP) as follows:

Jane Mullins Jameson	Superintendent
Jeff Grillo	Principal
Denise Martin	School Nurse
Tanya Occhiuzzo	Teacher
Maureen Mack	Teacher

102115-S-14 RESOLVED to approve the members of the Mount Arlington District Evaluation Advisory Committee-DEAC as follows:

Jane Mullins Jameson	Superintendent
Sheila Studint	Board President
Robin Tedesco	Business Administrator
Jeff Grillo	Principal
Susan Cummings	Supervisor of Curriculum
Christina Buckley	Teacher
Daniel Arnold	Teacher
Liz Cangiano	Parent

102115-S-15 RESOLVED that the Board of Education acknowledges receipt of the Electronic Violence and Vandalism Reporting System (EVVRS) at its public hearing on this topic on 10/21/15.

102115-S-16 RESOLVED, that the Mount Arlington Board of Education approves the HIB Investigations, Trainings and Programs (HIB-ITP) Data Collection for the report period September 1, 2014 through August 31, 2015 as presented by Jane Mullins Jameson, Superintendent of Schools.

102115-S-17 RESOLVED to approve the following field trips/fund raisers for the 2015-2016 school year:

- 5-8th Grade Band/Choir trip to the "High Note" Festival at Dorney Park in Allentown, PA on May 27, 2016 at a minimal cost to the Board of Education.
- 5th Grade trip to Liberty Science Center on December 4, 2015 at a minimal cost to the Board of Education.
- 5-8th Grade Band/Choir Holiday Tour to Mount Arlington Senior Living and Carriage Club on December 18, 2015 at a minimal cost to the Board of Education.

102115-S-18 RESOLVED that the Mount Arlington Board of Education Authorize the submission of the Sustainable Jersey for Schools Small Grant Application: Adopting our Watershed for a Sustainable Future;

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, The *Mount Arlington Board of Education* seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, *Mount Arlington School District* is participating in the Sustainable Jersey for Schools Program and has worked and continued to work with the Borough of Mount Arlington on the community's Sustainable Jersey Projects and Certification process; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, the *Mount Arlington Board of Education* has determined that *Mount Arlington School District* should apply for the aforementioned grant program. The grant will support a community-wide effort to protect Lake Hopatcong and the Musconetcong Watershed and be entitled *Adopting our Watershed for a Sustainable Future*. Action items will include the following:

- Using the on-site existing rain garden as a demonstration rain garden for the community at large
- Student conducted research to identify additional areas within the community to create another garden
- Student lead project management to design the second garden in conjunction with experts in the field (geotechnical consultants and botany naturalists) and in liaison with Rutgers University
- Student generated website on rain garden installation for homeowners and rain garden management

- Student promotion of the program in liaison with community groups such as the Borough Town Council, Lake Hopatcong Foundation, Knee Club, EPA Adopt Your Watershed Program, Morris County Parks Commission, and New Jersey State Parks Program.
- Student generated website link on Using the Rain Garden as a resource for meeting the Next Generation Science Standards with an integrated project focused on natural resources (plant and soil studies) and applied geotechnical skills (mathematics and engineering calculations).

THEREFORE, BE IT RESOLVED that the Mount Arlington Board of Education, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant.

102115-S-19 RESOLVED that the Mount Arlington Board of Education approve the following:

WHEREAS, The Mount Arlington Board of Education seeks to participate in *Sustainable Jersey for Schools* to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

WHEREAS, The Mount Arlington Board of Education and District Superintendent seek to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

WHEREAS, Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.;

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

WHEREAS, The Mount Arlington Board of Education commits to the formation of a district level and a school level Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of *Sustainable Jersey for Schools*.

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green

purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

WHEREAS, The Mount Arlington Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities in conjunction and liaison with the Borough of Mount Arlington Green Team.

THEREFORE, BE IT RESOLVED that Mount Arlington Board of Education agrees to participate in *Sustainable Jersey for Schools*, and it is the board's intention to pursue certification for schools in the district.

WE HEREBY APPOINT Julie Crawford, STEM Coordinator to be the district's liaison to Sustainable Jersey for Schools.

WE DO HEREBY RECOGNIZE Mount Arlington Public School and Edith M. Decker School as the agents to carry out our commitment to building a sustainable school district through the implementation of *Sustainable Jersey for Schools* actions.

WE AGREE TO complete district actions and to support the district's schools in completing their actions.

- ✚ Staff Attendance for September 2015 was 99.8%
- ✚ Student Attendance for September 2015:
Decker 94.9% MAPS 96.9%

- ✚ Fire/Emergency Drills Conducted with the Mount Arlington Police Department for October 2015 were as follows:

- **MAPS and Decker Fire Drills**
- **MAPS and Decker Shelter In Place Drills**
- **MAPS and Decker (Staff Only) Active Shooter Drill**

Roll Call: 7 Yes 0 No 0 Absent

COMMITTEE REPORTS:

- A. Finance- Mr. Decena reported that the September, 2015 financial reports are in order.
- B. Personnel- None
- C. Buildings & Grounds- Mr. Longtine reported that Mrs. Jameson and Mrs. Tedesco met with Laura Stalter of High Point Solutions about fiber optic solutions for the school district.
- D. Curriculum/Policy- None
- E. Negotiations- None
- F. Town Council- Mrs. Studint reported that the Town Council is going forward with solar field project.

October 21, 2015

G. PTA- Mrs. Cangiano announced that Theatre Week will be 4/7/16 & 4/8/16 at Decker School and 3/9/16 & 3/10/16 at Mt. Arlington School. She went on to report that the Tricky Tray will be held on 3/11/16, and that the Holiday Boutique is 12/2/15-12/4/15 at Decker School and 12/9/15-12/11/15 at Mt. Arlington School.

Delegate to Roxbury BOE- Mrs. Byrne reported that Homecoming was last weekend at Roxbury High School, and that the Roxbury Varsity Football Team is undefeated.

Delegate to NJ School Boards- No report

Delegate to MC School Boards- Mrs. Studint and Mrs. Byrne will be attending the Morris County PARCC meeting.

Delegate to ESC of Morris County- No report

OLD BUSINESS:

Mr. Longtine inquired as to the status of the Demographic Study being done by the school district.

NEW BUSINESS:

Mrs. Jameson stated that the PARCC statewide results were announced, however the district results released.

PUBLIC COMMENT:

None

ADJOURN

Motion by Mrs. Byrne and seconded by Mr. Svenningsen that the public meeting be adjourned. Unanimously carried at 8:10 PM.

Respectfully submitted,



Robin C. Tedesco
Board Secretary