

May 13, 2015

MINUTES
MOUNT ARLINGTON BOARD OF EDUCATION
REGULAR MEETING
May 13, 2015

MEETING CALLED TO ORDER

PRESENT: Sheila Studint, President
John Longtine, Vice President
Rachel Byrne (Arrived 7:27 P.M.)
Liz Cangiano
Al Decena
Al Roldan
Karl Svenningsen

ABSENT: None

ALSO PRESENT: Jane Jameson, Superintendent of Schools
Robin C. Tedesco, Business Administrator/Board Secretary

The President called the meeting to order at 7:09 P.M. in the Mount Arlington Public School, in the media center, declared a quorum present and read the following notices.

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board today.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meetings and copies of the Agenda to the:

Roxbury Register
Daily Record
Star Ledger
Municipal Clerk
Board Members

Notice of today's meeting and copies of the Agenda have been posted in the following places:

Mount Arlington School
Edith M. Decker School
Mount Arlington Public Schools Website: www.mtarlingtonk8.org

All present gave the Pledge of Allegiance

PRESENTATIONS:

Mrs. Jameson and Mr. Grillo presented students with honor roll and high honor roll awards. Ms. Crawford presented awards to the Model UN and MIT Future Leaders students. Ms. Hahn and Mrs. Brinkofski announced the winners of the Celebrate NJ "Best of the Best" Writing Contest. Mrs. Jameson presented Matthew McGlynn with the Middle School Leadership Award. Mr. Grillo announced that Mrs. Dianne Donohue is the winner of the Teacher Who Rocks Award. Mrs. Jameson announced that Dr. Aberback is the winner of the Teacher of the Year Award.

Mr. Grillo gave out the Solar Sprint Car Contest/Competition Awards as well as other related awards. Mr. Grillo presented a Certificate of Appreciation to Paul Teodorescu, for promoting lunch and making morning announcements.

Motion by Mrs. Studint seconded by Mrs. Byrne to adjourn meeting for Super Sundae at 7:43 P.M. and go into Closed Session.

CLOSED SESSION:

It was moved by Mrs. Student and seconded by Mrs. Byrne that the Mount Arlington Board of Education move to Closed Session at 7:43 PM, to discuss certain Legal and HIB updated matters, with no action expected to follow.

WHEREAS, the provisions of the Open Public Meeting Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Closed Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Mount Arlington Board of Education has determined it necessary to move to Closed Session to discuss legal matters, which are included in the aforesaid exceptions.

NOW, THEREFORE, BE IT RESOLVED by the Mount Arlington Board of Education that it does hereby move into Closed Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters with no related action to follow, and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Closed Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

It was motioned by Mr. Decena and seconded by Mr. Svenningsen that the meeting return to open session at 8:10 P.M., with all in attendance in favor and none opposed.

Motion by Mr. Decena and seconded by Mrs. Studint to reconvene in open session at 8:11 P.M.

PUBIC SESSION:

None

MINUTES:

Motion by Mr. Decena and seconded by Mrs. Cangiano, to approve minutes of the April 29, 2015 regular and closed meeting.

Roll Call: 7 Yes 0 No 0 Absent

PUBLIC COMMENT ON AGENDA ITEMS- None

BUSINESS ADMINISTRATOR'S REPORT- Mrs. Tedesco discussed the motions before the Board as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE

FINANCE:

Motions 051315-B-1 through 051315-B-60 were moved by Mr. Decena and seconded by Mrs. Studint.

051315-B-1 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments from April 30, 2015 through May 13, 2015 in the amount of \$701,584.61.

051315-B-2 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for April 2015.

051315-B-3 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of April 2015 be approved by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education approve the certification of the Board Secretary for the month of April 2015 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2014-2015 budget, as revised, in accordance with N.J.S. A. 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.S.A. 18A:17-8 or N.J.S.A. 18A:19.

051315-B-4 RESOLVED, that the Mount Arlington Board of Education approves travel and costs related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

| Name | Seminar/Conference | Date | Est. Expense | Mileage Expense |
|---------------|---------------------------------------|---------|--------------|-----------------|
| Jane Jameson | Educational Policy & School Law Forum | 6/12/15 | -0- | \$32.88 |
| Robin Tedesco | Educational Policy & School Law Forum | 6/12/15 | -0- | \$37.28 |

| | | | | |
|---------------|--------------------------------------|---------|-----|---------|
| E. Cosenza | Student Achievement & Data Summit II | 5/21/15 | -0- | \$19.47 |
| L. Westervelt | Student Achievement & Data Summit II | 5/21/15 | -0- | \$18.77 |
| L. Alexander | Student Achievement & Data Summit II | 5/21/15 | -0- | \$18.77 |

051315-B-5 RESOLVED, that the Mount Arlington Board of Education gratefully accepts the donation in the amount of \$680 to assist in paying for the annual 8th grade trip to Washington D.C. from the Mount Arlington Fraternal Order of Police.

051315-B-6 RESOLVED, that the Mount Arlington Board of Education approve a service agreement for the 2015-2016 fiscal year, with Optimum, a division of Cablevision, for providing internet service as follows:

| | |
|------------------------|--------------------|
| Mount Arlington School | \$119.95 per month |
| Edith M. Decker School | \$119.95 per month |

051315-B-7 WHEREAS, the Mount Arlington Board of Education used the competitive bidding process to award a contract to Drill Construction Co., Inc. for Structural Renovation services at the Mount Arlington Public School in the amount of \$113,300. for the base bid (Board Motion 091614-B-24), and;

WHEREAS, as the project progressed additional work was needed for the structural integrity of the ceiling in the areas of plumbing and masonry therefore;

RESOLVED, that the Mount Arlington Board of Education now accept a change order to the original bid documents submitted by Drill Construction Co., Inc. to complete all necessary work at a total cost of \$3,292.54

051315-B-8 WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law* (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey;

WHEREAS, the governing body of the Mount Arlington Board of Education, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED that the Mount Arlington Board of Education, County of Morris, State of New Jersey approve the district's participation in the Middlesex Regional Educational Services Cooperative Pricing System and authorize the Board Secretary to enter into a Cooperative Pricing Agreement with the Lead Agency for the 2015/2016 school year.

051315-B-9 RESOLVED, that the Mount Arlington Board of Education enter into an agreement for Joint Transportation Services for Athletic Events and Extra-Curricular/Field Trip transportation with Sussex Regional Cooperative for the 2015-2016 school year.

051315-B-10 RESOLVED, that the Mount Arlington Board of Education approve the renewal agreement with Delta Dental of New Jersey, Inc. to provide dental benefits coverage for eligible staff for the period July 1, 2015 through June 30, 2017, at the following monthly rates, representing no increase of the prior year:

| | |
|-------------------|----------|
| Single | \$61.38 |
| Single +1 | \$109.66 |
| Single +2 or more | \$174.56 |

051315-B-11 WHEREAS, following a solicitation for quotes to repair a leak in the hot water return line in the boiler room at the Mount Arlington Public School, the district received two:

| | |
|----------------------------|------------|
| Manhattan Welding | \$2,100.00 |
| Bertoli Plumbing & Heating | \$2,250.00 |

RESOLVED, that the Mount Arlington Board of Education accept the responsible quote, provided by Manhattan Welding in the amount of \$2,100.00 to repair a leak in the hot water return line at the Mount Arlington Public School and to award a contract reflective of such.

051315-B-12 RESOLVED, relative to Disciplinary Matter 2014-15-M-3, that the Mount Arlington Board of Education accept the recommendation of the Superintendent of Schools to continue to monitor the situation and to take disciplinary action as the circumstances warrant, and in accordance with Board Policy.

RE-ORGANIZATIONAL MOTIONS:

051315-B-13 Appoints Purchasing Agent

RESOLVED, that the Mount Arlington Board of Education approve the appointment of a District Purchasing Agent for the school year 2015-2016.

WHEREAS, N.J.S.A. 18A:18A-3 provides that contracts that do not annually exceed in the aggregate, the bid threshold (currently at \$36,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board Resolution, and

WHEREAS, N.J.S.A. 18A:18A-37, provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations, if so authorized by Board Resolution,

NOW THEREFORE BE IT RESOLVED, that Mount Arlington Board of Education, pursuant to the statutes cited above, hereby appoints Robin Tedesco, Business Administrator/Board Secretary as its duly authorized purchasing agent and the purchasing agent is duly assigned the authority, responsibility and accountability for the purchasing activity of the Mount Arlington Board of Education, to prepare advertising for bids, to receive bids for the provision or performance of goods and services on behalf of the Board, to award contracts in the name of the Board as provided in this Resolution and to conduct any activity as may be necessary or appropriate to the purchasing function of the Board, and

BE IT FURTHER RESOLVED, that Robin Tedesco, Business Administrator/Board Secretary is hereby authorized to award contracts on behalf of the Mount Arlington Board of Education that are, in the aggregate, less than 15% of the bid threshold (currently \$5,400) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Robin Tedesco, Business Administrator/Board Secretary is hereby authorized to seek competitive quotations in accordance with N.J.S.A. 18A:18A-37, when contracts are, in the aggregate, less than the bid threshold but 15% or more of that amount.

051315-B-14 Appoints Insurance Brokers of Record

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey, designates the following as Insurance Agents for the Mount Arlington School District Board of Education, in the County of Morris, New Jersey, commencing July 1, 2015, through June 30, 2016:

| | |
|-----------------------|---------------------------------|
| Commercial Insurance | Burton Agency, Inc. |
| Workers' Compensation | Burton Agency, Inc. |
| Health Benefits | N/A |
| Dental Benefits | Brown & Brown Benefits Advisors |

051315-B-15 Appoints School Physician

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints Dr. Brian Brett of Long Valley, New Jersey as School Physician to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the 2015/2016 school year at an annual cost not to exceed \$4,000.00.

051315-B-16 Appoints Representative to Roxbury Board of Education

WHEREAS, pursuant to N.J.S.A. 18A:38-8.1 et seq., the New Jersey Department of Education has verified the appropriate representation of sending district board of education on the receiving board of education as one member, and

WHEREAS, the Mount Arlington School District Board of Education, in the County of Morris, New Jersey will appoint a representative to the receiving district board of education,

RESOLVED, that the Mount Arlington School District Board of Education appoints Mrs. Rachel Byrne as its representative to the Roxbury School District Board of Education for the 2015/2016 school year.

051315-B-17 Appoints Public Agency Compliance Officer

WHEREAS, in accordance with N.J.A.C., the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer , and

WHEREAS, the public agency compliance officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service providers shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors; and

WHEREAS, the Board of Education has determined that the Board Secretary can effectively and appropriately perform the duties of the public agency compliance officer;

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey hereby designates the Board Secretary as the Public Agency Compliance Officer for the 2015/2016 school year in accordance with the provisions of N.J.A.C. 17:27-3.2.

051315-B-18 Designates Official for Investments and Wires

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey designates the Board Secretary as the person responsible for any and all Board of Education investments; and

BE IT FURTHER RESOLVED that the Board Secretary or Confidential Secretary to the Business Administrator/Board Secretary be authorized to make wire transfers amongst the board accounts as may be necessary for the 2015/2016 school year.

051315-B-19 Appoints ADA Officer

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator/Board Secretary as the Americans with Disabilities Act (ADA) Officer for the 2015/2016 school year effective July 1, 2015.

051315-B-20 Appoints Indoor Air Quality Coordinator

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator/Board Secretary as the Indoor Air Quality Coordinator for the 2015/2016 school year effective July 1, 2015.

051315-B-21 Appoints Right-To-Know Contact Person

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator/Board Secretary as the Right-To-Know contact person for the 2015/2016 school year effective July 1, 2015.

051315-B-22 Appoints Affirmative Action Officer

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey in accordance with N.J.A.C. 6A:7-1.5 appoints the Principal of Mount Arlington Public School as Affirmative Action Officer for the 2015/2016 school year; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the name, office address and telephone number of the Affirmative Action Officer's office; and

BE IT FURTHER RESOLVED, that the Superintendent is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a).

051315-B-23 Appoints Section 504 Officer

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey in accordance with 34 CFR 104.7(a) and Policy 6171 appoints the Principal of Mount Arlington Public School as Section 504 Officer for the 2015/2016 school year.

051315-B-24 Appoints IPM Coordinator and Approves IPM Plan

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Custodial Foreman of the Mount Arlington Public School as the district's designated Integrated Pest Management (IPM) Coordinator as per N.J.A.C. 7:30-13.3 for the 2015/2016 school year effective July 1, 2015; and

BE IT FURTHER RESOLVED, to approve the IPM Plan on file in the school offices.

051315-B-25 Appoints Issuing Officer for Working Papers

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Principal of Mount Arlington Public School or his designee as the district's Issuing Officer for Working Papers for the 2015/2016 school year effective July 1, 2015.

051315-B-26 Appoints Safety and Health Designee and Approves Safety & Security Plan

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Educational Services Commission of Morris County as the Safety and Health Designee for the 2015/2016 school year effective July 1, 2015; and

BE IT FURTHER RESOLVED, to approve the Safety & Security Plan on file in the office of the Superintendent of Schools.

051315-B-27 Appoints Asbestos/AHERA Coordinator

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Educational Services Commission of Morris County as the district's designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CFR-763 for the 2015/2016 school year effective July 1, 2015.

051315-B-28 Appoints Chemical Hygiene Officer

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Custodial Foreman as the district's Chemical Hygiene Officer as per 29 CFR 1910.1450 for the 2015/2016 school year effective July 1, 2015.

051315-B-29 Appoints Attendance Officer

RESOLVED, upon the recommendation of the Superintendent, the Mount Arlington School District Board of Education, in the County of Morris, New Jersey, appoints the School Nurses as the Attendance Officers for their respective schools for the 2015/2016 school year (N.J.S.A. 18A: 38-32).

051315-B-30 Appoints Designee to NJ Department of Children and Family Services

RESOLVED, upon the recommendation of the Superintendent, the Mount Arlington School District Board of Education, in the County of Morris, New Jersey, appoints the Superintendent or her designee as the liaison to the New Jersey Department of Children and Families, Division of Youth and Family Services (DYFS) for the 2015/2016 school year

051315-B-31 Appoints Homeless Liaison

WHEREAS, pursuant to IASA, Section 323 of P.L. 103-382, each district needs to appoint a homeless liaison to serve the families of homeless children in the district,

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the Elementary School Nurse as the Homeless Liaison for the district for the 2015/2016 school year.

051315-B-32 Approves Curriculum

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey adopt all existing curriculum guides and all existing programs for the Mount Arlington Public Schools for the 2015/2016 school year as maintained on file in the office of the Superintendent of Schools, in accordance with N.J.S.A. 18A:33-1.

051315-B-33 Approves Textbooks

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey adopt the textbooks as noted on the official textbook listing for the Mount Arlington Public Schools as maintained in the office of the Superintendent of Schools, for the 2015/2016 school year.

051315-B-34 Approves Nursing Services Plan

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey adopt Nursing Services Plan as required in NJAC 6A:16-2.1(b) for the 2015/2016 school year.

051315-B-35 Approves Emergency and Crisis Management Plan

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey adopt the Emergency and Crisis Management Plan on file in the office of the Superintendent of Schools for the 2015/2016 school year.

051315-B-36 Approves Collection and Maintenance of Pupil Records

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 5125 for the 2015/2016 school year:

- a. The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, discipline records and year completed.
- b. Record of daily attendance;
- c. Descriptions of student progress according to the system of student evaluation used in the school district;
- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- e. Records pursuant to rules and regulations regarding education of students with disabilities; and

- f. All other records required by the State of New Jersey Department of Education

051315-B-37 Approves Chart of Accounts

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district for the 2015/2016 school year; and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designations (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfers below the level of the NJDOE Chart of Accounts.

051315-B-38 Approves School Depositories and Signatures

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1) for the 2015/2016 school year:

| ACCOUNT | SIGNATURE | BANK | Account # |
|----------------------------|---|-----------------|-----------|
| General Operating Account | 1 of President, Vice-President 1 of Board Secretary 1 of Superintendent | Fulton Bank | #####2192 |
| Cafeteria Account | 1 of Board Secretary or Superintendent | Fulton Bank | #####5872 |
| Unemployment Trust Account | 1 of Board Secretary or Superintendent | Fulton Bank | #####2265 |
| Payroll Agency Account | 1 of Board Secretary or Superintendent | Fulton Bank | #####5863 |
| Payroll Account | 1 of Board Secretary | Fulton Bank | #####5854 |
| Student Activities Account | 1 of Board Secretary 1 of Superintendent | Bank of America | #####3233 |
| Student Activities Account | 1 of Board Secretary 1 of Superintendent | Fulton Bank | #####5881 |
| Flex Spending Account | 1 of Board Secretary or Superintendent | Fulton Bank | #####5723 |

051315-B-39 Approves the Investment of Funds

RESOLVED, that the Business Administrator/Board Secretary be authorized to invest funds not immediately needed, in any authorized bank in the State of New Jersey in accordance with N.J.S.A. 18A:20-37, and report investments to the Board and also designate the state of New Jersey Cash Management Fund as a legal depository for the investment of funds for the 2015/2016 school year.

051315-B-40 Facsimile Signatures

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves the use of facsimile signatures for the Board President, Board Secretary, and Superintendent of Schools for the ensuing term of the board on warrants, paychecks, and contracts.

051315-B-41 Approves Petty Cash Organization Accounts

WHEREAS, there has been a need to establish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy;

WHEREAS, the State Board of Education has amended N.J.S.A. 18A:4-15 and 18A:19-13, and Title 6 of the N.J.A.C. 6A:20-2.10 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds;

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey authorizes the establishment of the following petty cash funds in the amounts indicated below for the 2015/2016 school year:

| <u>Location</u> | <u>Account Amount</u> | <u>Single Expenditure</u> |
|-------------------------------|-----------------------|---------------------------|
| Mount Arlington Public School | \$ 150 | \$ 150 |
| Edith M. Decker Public School | \$ 50 | \$ 50 |
| Board Office | \$ 300 | \$ 150 |

Each primary signatory shall insure that:

- a. Petty cash funds are spent for budgeted items only.
- b. Funds are not used to subvert the regular purchasing procedures.
- c. The checking accounts are to be reconciled on a monthly basis and reported to the board.
- d. Petty cash is distributed in check form on the two signatures indicated above.
- e. All disbursements for petty cash shall be reported at the next regular meeting of the Board as it is reimbursed.
- f. All petty cash funds shall be established by board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

051315-B-42 Approves District Travel Expenditures

WHEREAS, the Mount Arlington Board of Education is required pursuant to N.J.S.A 18A:11-12 to adopt policy and approve travel expenditures by district employees to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, employees shall be reimbursed for business related travel at the rate per mile permitted by the State of New Jersey, Office of Management and Budget Guidelines, or if the employee has an unexpired negotiated agreement, as permitted by the Internal Revenue Service, therefore be it

RESOLVED, that the Mount Arlington Board of Education authorizes travel for regular business at an amount not to exceed \$1,500 per employee for the 2015/2016 school year.

051315-B-43 Designates Tax Shelter Annuity Companies

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey designates the current Tax Sheltered Annuity Companies, open for enrollment to any district employee for Section 403(B) and Section 403(b) Roth programs for the 2015/2016 school year as per N.J.S.A. 18A:66-127:

AXA Equitable

Lincoln Financial Group

051315-B-44 Authorizes the Use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property"; and

WHEREAS, the Mount Arlington School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Mount Arlington School District Board of Education desires to authorize its purchasing agent for the 2015/2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property.

051315-B-45 Authorizes the Use of Joint Purchasing Agreements

WHEREAS, N.J.S.A 18A:18A-11 provides that, "The board of education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county", and

WHEREAS, the Mount Arlington School District Board of Education has the need, on a timely basis, to procure goods and services utilizing joint purchasing agreements; and

WHEREAS, the Mount Arlington School District Board of Education desires to authorize its purchasing agent for the 2015/2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

051315-B-46 Approves Payment of Bills Between Meetings

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the board between meetings in accordance with N.J.S.A. 18A:19-4.1 for the 2015/2016 school year. Such bills will be listed as paid at the next regular board meeting.

051315-B-47 Approves Transfers of Budgeted Funds Between Meetings

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator to make budget transfers as needed to maintain account balances between meetings for the 2015/2016 school year. Such transfers will be submitted to the board at the next regular board meeting.

051315-B-48 Approves Tax Payment Schedules

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves the schedule of tax payments from the municipality for the 2015/2016 school year as follows in accordance with N.J.S.A. 18A:13-23:

| | General Fund | Debt Service Fund | Total |
|--------------------|----------------|-------------------|----------------|
| July 10, 2015 | \$811,534.00 | \$119,200.00 | \$930,734.00 |
| August 14, 2015 | 811,531.00 | - | 811,531.00 |
| September 15, 2015 | 811,531.00 | - | 811,531.00 |
| October 15, 2015 | 811,531.00 | - | 811,531.00 |
| November 13, 2015 | 811,531.00 | - | 811,531.00 |
| December 15, 2015 | 811,531.00 | - | 811,531.00 |
| Subtotal | \$4,869,189.00 | \$119,200.00 | \$4,988,389.00 |
| January 11, 2016 | \$811,533.00 | \$119,200.00 | \$930,733.00 |
| February 15, 2016 | 811,531.00 | - | 811,531.00 |
| March 15, 2016 | 811,531.00 | - | 811,531.00 |
| April 15, 2016 | 811,531.00 | - | 811,531.00 |
| May 13, 2016 | 811,531.00 | - | 811,531.00 |
| June 15, 2016 | 811,531.00 | - | 811,531.00 |
| Subtotal | \$4,869,188.00 | \$119,200.00 | \$4,988,388.00 |
| Total | \$9,738,377.00 | \$238,400.00 | \$9,976,777.00 |

051315-B-49 Approves Annual Tuition Rate for 2015/2016

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves the following annual tuition rate for non-resident pupils for the 2015/2016 school year:

- a. Preschool/Kindergarten \$17,120
- b. Grades 1-5 \$20,049
- c. Grades 6-8 \$19,833
- d. Auditory \$ 0
- e. Preschool Disabilities, full time \$47,095

051315-B-50 Approves Joint Transportation Agreements

WHEREAS: In accordance with the N.J.S.A. 18A: 18-11 and 12 the Mount Arlington School District Board of Education may jointly, by agreement, provide for goods and services with other boards of education including transportation services; and

WHEREAS: the Educational Services Commission of Morris County is able to provide transportation services to children who are residents of the district.

RESOLVED: Upon the recommendation of the Superintendent, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves a jointure agreement for the 2015/2016

school year with the Educational Services Commission of Morris County to provide transportation services as the lead agency where the cost of transportation services will be prorated based on the contractual requirements and actual costs in accordance with the rules, regulations, and policies established by State law, and

BE IT FURTHER RESOLVED, that the Mount Arlington School District Board of Education authorizes the Educational Services Commission of Morris County to receive bids, if necessary, on behalf of the board for these transportation services.

051315-B-51 Approves Participation in ACT

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the district's participation in the Alliance for Competitive Telecommunications (ACT) program for the 2015/2016 school year, effective July 1, 2015.

051315-B-52 Approves Participation in ACES

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the district's participation in the Alliance for Competitive Energy Services (ACES) program for the 2015/2016 school year, effective July 1, 2015.

051315-B-53 Approves Participation in the Central Morris Cooperative

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the district's participation in the Central Morris Cooperative for #2 fuel oil, administered by the Rockaway Township Public Schools, for the 2015/2016 school year, effective July 1, 2015.

051315-B-54 Approves Shared Service Agreement with ESCMC

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the Shared Service Agreement with the Educational Services Commission of Morris County for the purchase of school supplies and materials through Educational Data Services, Inc. for the 2015/2016 school year, effective July 1, 2015.

051315-B-55 Adoption of Policy Manual

RESOLVED, that the Mount Arlington School District Board of Education's current written policies, by-laws and rules/regulations in the official Policy Manual of the Mount Arlington School District be adopted for the 2015-2016 school year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

051315-B-56 Appoint Policy Service Provider

RESOLVED, that the Mount Arlington School District Board of Education appoint Strauss Esmay Associates, LLP to provide Board of Education policy update service for the 2015-2016 school year.

051315-B-57 Appoint Financial Advisor

RESOLVED, that the Mount Arlington School District Board of Education appoint Phoenix Advisors, LLC as the District's Continuing Disclosure Agent and Financial Advisor and to enter into an agreement for such services for the 2015-2016 school year.

051315-B-58 Appoint MEIG Representative

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator as the District's representative to the Morris Essex Insurance Fund (MEIG) for the 2015-2016 school year.

051315-B-59 RESOLVED, that the Mount Arlington Board of Education approve John Ermanis as School Psychiatrist for the 2015-2016 school year at a rate of \$95.00 an hour for up to 25 hours per week, plus scheduled evaluations at a rate of \$400.00 for a total not to exceed \$25,000.00.

051315-B-60 WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on the behalf of the State by the Division of Purchase and Property";

WHEREAS, the Mount Arlington Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts;

BE IT RESOLVED, that the Mount Arlington Board of Education enter into a contract with State Contract Vendor, Eastern Data Comm Inc. to purchase a District Wide VoIP Phone System in the amount of \$57,615.75. The State Contract # is 87720.

Roll Call: 6 Yes 0 No 1 Absent Abstained *

*Mrs. Byrne Abstained from 051315-B-16

SUPERINTENDENT'S REPORT: Mrs. Jameson reviewed the motions before the Board as shown on the agenda.

PERSONNEL:

Motions 051315-S-1 through 051315-S-15 and 051315-S-19 were moved by Mr. Longtine seconded by Mrs. Cangiano.

051315-S-1 RESOLVED to approve the following teachers as chaperones for the 8th grade dance on June 11, 2015 at the Jefferson House:

| Name | Rate per Event |
|--------------------|----------------|
| Christina Buckley | \$90.95 |
| Michael Malakuskie | \$90.95 |

051315-S-2 RESOLVED to approve the following teachers as chaperones for the 8th grade graduation on June 22, 2015:

| Name | Rate per Event |
|--------------------|----------------|
| Michael Aberback | \$90.95 |
| Danny Arnold | \$90.95 |
| Christina Buckley | \$90.95 |
| Michael Malakuskie | \$90.95 |
| Emilie Peterson | \$90.95 |

051315-S-3 RESOLVED to approve chaperones for the Concert Band/Choir Spring Concert on June 3, 2015:

| Name | Rate per Event |
|------------------|----------------|
| Emilie Peterson | \$90.95 |
| Michael Aberback | \$90.95 |
| Tanya Occhiuzzo | \$90.95 |
| Susan Wendling | \$90.95 |

051315-S-4 RESOLVED to approve chaperones for the Beginner Band/Choir Spring Concert on June 4, 2015:

| Name | Rate per Event |
|---------------------|----------------|
| Emilie Peterson | \$90.95 |
| Michael Aberback | \$90.95 |
| Megan Hahn | \$90.95 |
| Danielle Brinkofski | \$90.95 |

051315-S-5 RESOLVED to approve reappointment of tenured and non-tenured faculty and custodial staff for the 2015-2016 school year, as per attachment A* (*Please note: All salaries, steps and levels of compensation will remain as existing pending the outcome of teacher contract negotiations).

051315-S-6 RESOLVED to approve reappointment of Ayodeji Akinsanya, Physical Therapist, for the 2015-2016 school year effective September 1, 2015 through June 30, 2016 at a rate pending outcome of negotiations.

051315-S-7 RESOLVED to approve the reappointment of full-time and part-time district aides for the 2015-2016 school year, pending finalized Individual Education Plans.

| | |
|-------------------------------|----------------------------|
| Sharon Bass-part time | Edwina Bordinaro-part-time |
| Laurie Dachowski – part-time | Laine Geary-full-time |
| Diana Halsey-part-time | Monica Hertel-part-time |
| Nora Leydon – part-time | Lisa Martinelli-part-time |
| Christine Scheibner-full time | Marta Skawska-part-time |
| Marie van Rossen-part-time | |

051315-S-8 RESOLVED, that in accordance with the Superintendent's recommendation, the 10 and 12 month non-certificated staff listed below be reappointed for the 2015-2016 school year effective July 1, 2015 at the salary indicated with terms and conditions as per contracts on file in the Board of Education Office.

| Name | Position | 2015-2016 Base Salary |
|-------------------|-------------------------------|---------------------------------|
| Shay Hamilton | Custodial Foreman | pending outcome of negotiations |
| Justin Pickens | Computer Technician | pending outcome of negotiations |
| Cortney Polania | Part-time CST Secretary | pending outcome of negotiations |
| M. Colleen O'Dell | Principal/Main Office Secreta | \$45,000.00 |

051315-S-9 RESOLVED to reappoint Barbara Caggiano, Confidential Secretary to the Business Administrator for the 2015-2016 school year. Salary pending outcome of negotiations. Terms and conditions of the contract on file in the Board of Education office.

051315-S-10 RESOLVED to reappoint Patricia Pickens, Administrative Assistant to the Superintendent of Schools for the 2015-2016 school year. Salary pending outcome of negotiations. Terms and conditions of the contract on file in the Board of Education office.

051315-S-11 RESOLVED to appoint Susan Cummings as Supervisor of Curriculum/Special Services for the 2015-2016 school year Salary pending outcome of negotiations. Terms and conditions of the contract on file in the Board of Education office.

051315-S-12 RESOLVED to reappoint Jeffrey Grillo, Principal for the 2015-2016 school year Salary pending outcome of negotiations. Terms and conditions of the contract on file in the Board of Education office.

051315-S-13 RESOLVED to reappoint Robin Tedesco, Business Administrator/Board Secretary for the 2015-2016 school year. Salary pending outcome of negotiations. Terms and conditions of the contract pending the approval of the Executive County Superintendent of Schools.

051315-S-14 RESOLVED to reappoint Jane Mullins Jameson, Superintendent of Schools/Principal for the 2015-2016 school year. Salary pending outcome of negotiations. Terms and conditions of the contract pending the approval of the Executive County Superintendent of Schools.

051315-S-15 RESOLVED to add Brianna Anthony and Francis Panny to our list of substitute teachers for the 2014-2015 school year (Note: Approval based upon receipt of State approved background check and Substitute Certification as required by law).

051315-S-19 RESOLVED to revise motion 012115-S-2 approving chaperones for the High Note Dorney Park trip on May 22, 2015 as follows:

| Name | Extended Hourly Rate |
|----------------|----------------------|
| Andrea Danysh | Rescind Approval |
| Susan Wendling | \$13.25 per hour |

Roll Call: 7 Yes 0 No 0 Absent

Curriculum/Policy

Motion 051315-S-16 through 051315-S-18 and 051315-S-20 were moved by Mrs. Cangiano seconded Mrs. Byrne.

051315-S-16 RESOLVED to approve the annually required updates to the 2012-2013 District Professional Development Plan as on file in the Superintendent's and Principal's Offices, for submittal to the County Office.

051315-S-17 RESOLVED to approve second reading and adoption of the following Policies(P), Bylaws(B), and/or Regulations(R), Mandatory (M) as follows:

- P 0134 Board Self Evaluation (Revised)
- P 0152 Board Officers (Revised)
- P 2622 Student Assessment (M) (Revised)
- P 3212 Attendance (Revised)
- P 4212 Attendance (Revised) (formerly P4211-Attendance)
- P & R 3218 Substance Abuse (M) (Revised)
- P & R 4218 Substance Abuse (M) (Revised)
- P & R 5200 Attendance (M) (Revised)
- P 5460 High School Graduation (M) (Revised)
- P 5465 Early Graduation (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)

051414-S-18 RESOLVED to approve the following field trips for the 2014-2015 school year:

- 2nd Grade trip to visit the Mount Arlington School on June 9, 2015 at a cost of \$185.00 to the Board of Education for transportation.

051315-S-20 RESOLVED to approve the 2015-2016 8th grade Fundraisers as attached.

❖ Fire/Emergency Drills for the Month of May, 2015 were as follows:

Fire Drills:

Decker School –May 1, 2015

MAPS – May 1, 2015

(All drills are conducted with the assistance of the Mount Arlington Police Department).

- Staff attendance for April, 2015 was 97.4%
- Student attendance for April, 2015 was as follows:
Decker 96.3% MAPS 97.1%

Roll Call: 7 Yes 0 No 0 Absent

COMMITTEE REPORTS:

- A. Finance- Mr. Decena reported that the committee met this evening at 6:30 P.M. and that all financial reports are in order.
- B. Personnel- None
- C. Buildings & Grounds- Mr. Longtine stated that the committee met before the board meeting to discuss the VOIP phone system. The committee's recommending that the district enter into a contract with Eastern Datacomm for the system. Mrs. Jameson gave an update about the drainage issues at MAPS.
- D. Curriculum/Policy- Mrs. Cangiano stated that on tonight's Superintendent's Report we are approving updates to Policies, Bylaws and Regulations.
- E. Negotiations- Mrs. Studint stated that the negotiations committee needed to be changed due to the new ethics advisories that have been established.
- F. Town Council- Mrs. Studint reported that the Mount Arlington students attended the last Town Council meeting.
- G. PTA- Mrs. Cangiano reported that Stacy Opper is the new Vice President and Pam Ostolaza is the new Treasurer for the PTA.

Delegate to Roxbury BOE- Mrs. Bryne reported that at the last Roxbury Board of Education meeting, their budget was presented for the 2015-2016 school year with a 1.99% overall increase. She also reported that the Color Run will be on June 14, 2015.

Delegate to NJ School Boards- No report

Delegate to MC School Boards- Mrs. Studint stated that Mt. Arlington received a perfect attendance score for all the Morris County School Board Meetings in the 2014-2015 school year.

Delegate to ESC of Morris County- No report

OLD BUSINESS:

No comment

NEW BUSINESS:

Mrs. Jameson reported that Mrs. Rinaldi, Chief Financial Official for the Borough, notified the school district about construction on Howard Boulevard beginning in August 2015.

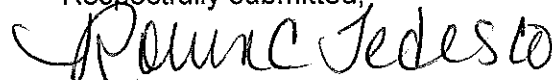
PUBLIC COMMENT:

None

ADJOURN

Motion by Mr. Decena and seconded by Mr. Roldan that the public meeting be adjourned. Unanimously carried at 9:00 PM.

Respectfully submitted,



Robin C. Tedesco
Board Secretary