

August 19, 2015

MINUTES
MOUNT ARLINGTON BOARD OF EDUCATION
REGULAR MEETING
August 19, 2015

MEETING CALLED TO ORDER

PRESENT: Sheila Studint, President
John Longtine, Vice President
Rachel Byrne
Al Decena
Karl Svenningsen
Al Roldan

ABSENT: Liz Cangiano

ALSO PRESENT: Jane Jameson, Superintendent of Schools
Robin C. Tedesco, Business Administrator/Board Secretary

The President called the meeting to order at 7:05 P.M. in the Edith M. Decker School, in the Board Office, declared a quorum present and read the following notices.

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board today.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meetings and copies of the Agenda to the:

Roxbury Register
Daily Record
Star Ledger
Municipal Clerk
Board Members

Notice of today's meeting and copies of the Agenda have been posted in the following places:

Mount Arlington School
Edith M. Decker School
Mount Arlington Public Schools Website: www.mtarlingtonk8.org

All present gave the Pledge of Allegiance

PUBIC SESSION:

None

MINUTES:

Motion by Mr. Longtine and seconded by Mrs. Byrne, to approve minutes of the July 15, 2015 Regular & Closed Meeting and August 5, 2015 Special Meeting.

Roll Call: 6 Yes 0 No 1 Absent * Abstain

*Mr. Svenningsen abstained from August 5, 2015 minutes.

PUBLIC COMMENT ON AGENDA ITEMS- None

BUSINESS ADMINISTRATOR'S REPORT- Mrs. Tedesco discussed the motions before the Board as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE

FINANCE:

Motions 081915-B-1 through 081915-B-19 were moved by Mr. Decena and seconded by Mrs. Studint.

081915-B-1 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments dated from July 1, 2015 through August 19, 2015, in the amount of \$1,354,962.74 as presented to the Board.

081915-B-2 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for the month of July 2015.

081915-B-3 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of July 2015 be approved by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education approve the certification of the Board Secretary for the month of July 2015 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2015-2016 budget, as revised, in accordance with N.J.S.A. 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.S.A. 18A:17-8 or N.J.S.A. 18A:19.

081915-B-4 RESOLVED, that the Mount Arlington Board of Education approve travel and related costs, as follows which are educationally necessary and fiscally prudent and are related to and within the scope of the employees' current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

Name	Seminar/Conference	Date	Est. Expense	Mileage Expense
M. Malakuskie	**Get TECH-cited	7/22/15 & 7/23/15		\$11.04
E. Cosenza	**Get TECH-cited	7/22/15 & 7/23/15		\$11.04
J. Grillo	Training for Certification & Professional Development	8/10/15	-0-	\$14.75
S. Hamilton	Facilities Training	8/12/15	-0-	\$6.74
R. Tedesco	Child Nutrition Certification workshop	8/19/15	-0-	\$10.51
B. Caggiano	Child Nutrition Certification workshop	8/19/15	-0-	*
J. Grillo	Workshop-On the Road to Ownership	8/19/15	-0-	\$8.85
R. Tedesco	NJASBO-Affordable Care Act	9/10/15	-0-	\$5.15
B. Caggiano	NJASBO-Affordable Care Act	9/10/15	-0-	*
R. Tedesco	NJASBO-Ethics	10/15/15	-0-	\$5.15
B. Caggiano	NJASBO-Ethics	10/15/15		*
R. Tedesco	NJASBO-New Ethics Advisory Opinions	11/17/15	-0-	\$5.15
B. Caggiano	NJASBO-New Ethics Advisory Opinions	11/17/15	-0-	*
R. Tedesco	NJASBO- Reading the Board Secretary's Report	12/8/15	-0-	\$5.15
B. Caggiano	NJASBO-Reading the Board Secretary's Report	12/8/15	-0-	*
R. Tedesco	NJASBO- Negotiations Trends & Strategies	1/12/16	-0-	\$5.15
B. Caggiano	NJASBO-Negotiations Trends & Strategies	1/12/16	-0-	*
R. Tedesco	NJASBO-Purchasing	2/11/16	-0-	\$5.15
B. Caggiano	NJASBO-Purchasing	2/11/16	-0-	*
R. Tedesco	NJASBO-Preparing for your Audit	3/15/16	-0-	\$5.15
B. Caggiano	NJASBO- Preparing for your Audit	3/15/16	-0-	*
R. Tedesco	NJASBO-Professional Development	4/14/16	-0-	\$5.15
B. Caggiano	NJASBO- Professional Development	4/14/16	-0-	*

B. Caggiano	NJASBO- Administrative Assistance Program	5/12/16	-0-	\$5.15
-------------	---	---------	-----	--------

*carpool

** previously approved

081915-B-5 RESOLVED, that the Mount Arlington Board of Education contract with the Morris County Vocational School District to provide the following:

Student	Grade	Contract	Dates	Cost (per student, annual)
10165	9	Tuition	9/3/15-6/30/16	\$9,000.00 Full time Regular Ed
RT	9	Tuition	9/3/15-6/30/16	\$9,000.00 Full time Regular Ed
10093	10	Tuition	9/3/15-6/30/16	\$9,000.00 Full time Regular Ed
10540	11	Tuition	9/3/15-6/30/16	\$9,000.00 Full time Regular Ed
10538	11	Tuition	9/3/15-6/30/16	\$9,000.00 Full time Regular Ed
RR	12	Tuition	9/3/15-6/30/16	\$9,000.00 Full time Regular Ed
TB	12	Tuition	9/3/15-6/30/16	\$9,000.00 Full time Regular Ed

082014-B-6 RESOLVED, that the Mount Arlington Board of Education contract with Sussex County Technical School to provide the following:

Student ID	Contract	Dates	Cost
1223	Tuition	9/1/15-6/30/16	\$10,746.00
1345	Tuition	9/1/15-6/30/16	-0-

081915-B-7 RESOLVED, that the Mount Arlington Board of Education approve the five year lease Agreement, September 2015 through August 2020 with Municipal Capital Finance for one Savin 6002 SP Digital Copier System, at a monthly cost of \$290.00, not to exceed \$17,400.00, NJ State Contract #51464.

081515-B-8 RESOLVED that the Mount Arlington Board of Education approve the Nonpublic Entitlements for FY2015-2016 from the N.J. Department of Education in the following amounts:

Nonpublic Technology	\$130.00
Nonpublic Textbook	\$286.00
Nonpublic Nursing	\$450.00

081915-B-9 RESOLVED, that the Mount Arlington Board of Education approve payment of the 2015-2016 Annual Membership Dues to the New Jersey Principals & Supervisors Association in the amount of \$820.00.

081915-B-10 RESOLVED, that the Mount Arlington Board of Education approve payment of the 2015-2016 Annual Membership to the New Jersey Association of School Business Officials in the amount of \$990.00.

081915-B-11 RESOLVED, that the Mount Arlington Board of Education approve payment of the 2015-2016 Annual School Board Membership to the New

Jersey School Boards Association in the amount of \$5,414.05.

081915-B-12 RESOLVED, that the Mount Arlington Board of Education approve participation in the 2015-2016 New Jersey Consortium Gifted and Talented Programs membership fee in the amount of \$400.00.

081915-B-13 RESOLVED, that the Mount Arlington Board of Education approve the Service Agreement with Honeywell Building Solutions 10/15/15-10/14/16 in the amount of \$4,129.75.

081915-B-14 RESOLVED, that the Mount Arlington Board of Education approve the award of the following bids obtained through the District's Bidding Cooperative on a unit price basis to the following vendors indicated for the 2015-2016 school year.

Category	P.O. Numbers	P.O. Totals
General Classroom Supplies	201600075-201600110	\$6,350.84
Elementary Science Supplies	201600111	\$ 28.00
Fine Art Supplies	201600112-201600116	\$ 223.61
Health & Trainer Supplies	201600117-201600123	\$1,633.51
Language Supplies	201600124	\$ 196.53
Office/Computer Supplies	201600125-201600132	\$ 482.16
Physical Education Supplies	201600133-201600143	\$3,194.04
Science Supplies	201600144-201600154	\$ 479.45
Special Needs Supplies	201600155-201600158	\$ 454.20
Teaching Aids Supplies	201600159-201600167	\$2,454.34

081915-B-15 WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates Boards of Education to establish annually a professional service maximum level of spending for the school year and requires a Board of Education to approve by resolution if said maximum is exceeded,

THEREFORE BE IT RESOLVED, that the Mount Arlington Board of Education retro actively approve an increase in the level of legal services spending for the 2014-2015 school year in the amount of \$25,000. raising the total amount to \$37,894.00.

081915-B-16 WHEREAS, following a solicitation for a compressor replacement at the Mount Arlington Public School, the district received one:

Reiner	\$3,000.00
Iron Mountain	Declined to give quote
Bertoli Plumbing	Declined to give quote

RESOLVED, that the Mount Arlington Board of Education accept the responsible quote, provided by Reiner in the amount of \$3,000.00 to replace the compressor at the Mount Arlington Public School and award a contract reflective of such.

081915-B-17 RESOLVED, that the Mount Arlington Board of Education approve the contract with Bayada Nurses, Inc. to provide substitute nursing services, as needed, for the 2015-2016 school year at an hourly rate of \$60.00 for registered nursing services.

081915-B-18 RESOLVED, that the Mount Arlington Board of Education approve payment to the Sussex County Regional Cooperative for the 2015-2016 Special Education summer transportation.

Route	Route Number	Cost
Special Education	SJ-001	\$3,494.40

081915-B-19 RESOLVED, that the Mount Arlington Board of Education approve payment to the Educational Services Commission of Morris County for the 2015-2016 Special Education summer transportation.

Route	Route Number	Cost
Special Education	SR152	\$2,605.20
Special Education	SR169	\$1,466.40

Roll Call: 6 Yes 0 No 1 Absent

SUPERINTENDENT'S REPORT: Mrs. Jameson reviewed the motions before the Board as shown on the agenda.

PERSONNEL:

Motions 081915-S-1 through 081915-S-21 were moved by Mr. Longtine seconded by Mrs. Studint.

081915-S-1 RESOLVED to accept (with regret) the resignation of Michelle Rehse, Preschool Handicapped Teacher effective July 1, 2015.

081915-S-2 RESOLVED to accept (with regret) the resignation of Jessica Garcia, Special Education Teacher effective July 30, 2015.

081915-S-3 RESOLVED to accept (with regret) the resignation of Nora Leydon part-time instructional aide for the 2015-2016 school year effective July 8, 2015.

081915-S-4 RESOLVED to accept (with regret) the resignation of M. Colleen O'Dell, Principal/Main Office Secretary effective August 31, 2015.

081915-S-5 RESOLVED to accept (with regret) the resignation of Kelly Carlile, Home Program Provider, effective August 31, 2015.

081915-S-6 RESOLVED to approve the appointment of Amanda Ustupski as full-time Maternity Replacement Teacher for the 2015-2016 school year, effective September 1, 2015 through December 31, 2015 at an annual pro-rated salary based upon the 2015-2016 teacher salary guide A-1 at the BA+30

level Step 1, \$22,458. (Note: Appointment is based upon receipt of State approved background check as required by law).

081915-S-7 RESOLVED to approve the appointment of Catherine Welsch as full-time Teacher for the 2015-2016 school year, effective September 1, 2015 through June 30, 2016 at an annual salary based upon the 2015-2016 teacher salary guide A-1 at the BA+30 level Step 1, \$56,145 (Note: Appointment is based upon receipt of State approved background check as required by law).

081915-S-8 RESOLVED to approve the appointment of Andrea D'Arco as full-time Teacher for the 2015-2016 school year, effective September 1, 2015 through June 30, 2016 at an annual salary based upon the 2015-2016 teacher salary guide A-1 at the BA+15 level Step 10, \$63,564 (Note: Appointment is based upon receipt of State approved background check as required by law).

081915-S-9 RESOLVED to approve the following faculty advisors for the 2015-2016 school year with stipends being paid according to the rates listed on Schedule B of the approved 2015-2018 Mount Arlington Education Association Contract:

AM (EMD) Monitor	Kate Scarmozzino
PM (EMD) Monitor	Lauren Alexander/Krista DeRosa (shared stipend)
Eighth Grade Advisors	Christina Buckley/Susan Longo (shared stipend)
Teachers In Charge	Christina Buckley/MAPS and Lauren Alexander/Decker
Boys' Basketball Advisor	Michael Malakuskie
Asst.Boys'Basketball Advisor	Christopher Merker
Girls' Basketball Advisor	John Obermiller
Asst.Girls'Basketball Advisor	Amy Garay
Boys' Soccer Advisor	Paul Gonzalez
Asst.Boys' Soccer Advisor	Kara Kelly
Girls' Soccer Advisor	Michael Malakuskie
Asst. Girls' Soccer Advisor	Tanya Occhiuzzo
Girls' Softball Advisor	Andrea Danysh
Asst. Girls' Softball Advisor	Michele Smith
Cheerleading Advisor	Tanya Occhiuzzo
Intramural Baseball	Christopher Merker
Yearbook Advisor	Kaitlyn Alexander
Before School Band	Michael Aberback
Before School Choir	Emilie Radkovich

081915-S-10 RESOLVED that in accordance with the Superintendent's recommendation, the 10 month non-certificated staff listed below be approved for the 2015-2016 school year, effective September 1, 2015 through June 30, 2016 at the salary indicated with terms and conditions as per contract on file in the Board of Education Office (Note: State background checks are already on file).

Name	Position	2015/16 Salary
Laine Geary	F/T Instructional Aide	21,921
Chris Scheibner	F/T Instructional Aide	21,921
Sharon Bass	P/T Instructional Aide	15.38 per hour
Edwina Bordinaro	P/T Instructional Aide	15.38 per hour
Laurie Dachowski	P/T Instructional Aide	19.57 per hour
Diana Halsey	P/T Instructional Aide	19.57 per hour
Monica Hertel	P/T Instructional Aide	19.57 per hour
Lisa Martinelli	P/T Instructional Aide	15.38 per hour
Marta Skawska	P/T Instructional Aide	15.38 per hour
Marie van Rossen	P/T Instructional Aide	19.57 per hour

081915-S-11 RESOLVED that in accordance with the Superintendent's recommendation, the 10 month non-certificated staff listed below be approved for the 2015-2016 school year, effective September 1, 2015 at the salary indicated with terms and conditions as per contract on file in the Board of Education Office. (Note: Approval is based on receipt of State approved background check as required by law).

Name	Position	2015/2016 Salary
Barbara Miele	P/T Special Education Aide	15.00 per hour
Melissa Miranda	P/T Special Education Aide	15.00 per hour

081915-S-12 RESOLVED, that in accordance with the Superintendent's recommendation, the individual as listed below be approved as an Anti-Bullying Specialist for the Mount Arlington School District for the 2015-2016 school year.

The school Anti-Bullying Specialist shall:

1. Chair the School Safety Team as provided in N.J.S.A. 18A:37-21;
2. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
3. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.

Name	School
Mrs. Jennifer Ochoa	Edith M. Decker School
Mrs. Jennifer Ochoa	Mount Arlington School

081915-S-13 RESOLVED, that in accordance with the Superintendent's recommendation, the individual as listed below be approved as an Anti-Bullying Coordinator for the Mount Arlington School District for the 2015-2016 school year.

The district Anti-Bullying Coordinator shall:

1. Be responsible for coordinating and strengthening the school district's policies to prevent identify, and address harassment, intimidation, or bullying of pupils;
2. Collaborate with School Anti-Bullying Specialist(s) in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of pupils in the district;
3. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of pupils;
4. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
5. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.

Name	District
Mrs. Christina Buckley	Mount Arlington School District

081915-S-14 RESOLVED to reappoint Ayodeji Akinsanya, Physical Therapist for the 2015-2016 school year at a rate of \$95.98 per hour.

081915-S-15 RESOLVED to approve the contract and salary in the amount of \$60,000 for Justin Pickens, Computer Technician, for the 2015-2016 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081915-S-16 RESOLVED to approve the contract and salary including prorated longevity in the amount of \$56,969 for Barbara Caggiano, Administrative Assistant to the Business Administrator, for the 2015-2016 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081915-S-17 RESOLVED to approve the contract and salary including longevity and stipends in the amount of \$77,020 for Patricia Pickens, Administrative Assistant to the Superintendent of Schools, for the 2015-2016 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081915-S-18 RESOLVED to approve the contract and salary in the amount of \$105,384 for Susan Cummings, Supervisor of Curriculum/Special Services, for the 2015-2016 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081915-S-19 RESOLVED to approve the contract and salary in the amount of \$108,000 for Jeffrey Grillo, Principal, for the 2015-2016 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081915-S-20 RESOLVED to approve the contract and salary including longevity and stipends in the amount of \$57,712 for Shay Hamilton, Custodial Foreman, for the 2015-2016 school year. Terms and conditions of the contract are on file in the Board of Education Office.

081915-S-21 RESOLVED to approve the contract and salary in the amount of \$35,650 for Cortney Polania, CST Secretary/Aide, for the 2015-2016 school year. Terms and conditions of the contract are on file in the Board of Education Office.

Motion 081915-S-6 was tabled.

Roll Call: 6 Yes 0 No 1 Absent

Curriculum/Policy

Motions 081915-S-22 through 081915-S-26 were moved by Mr. Svenningsen seconded by Mr. Roldan.

081915-S-22 RESOLVED to approve the Mount Arlington Emergency and Crisis Management Plan as on file in the Superintendent's and Principal's Offices.

081915-S-23 RESOLVED that the Mount Arlington Board of Education approve the alignment of district curricular with the State Board adopted standards for implementation effective September 1, 2015 in the following areas:

- K through 8th grade Mathematics (Revised K-3)
- K through 8th grade Language Arts/Literacy (Revised K-3)
- K through 8th grade History/Social Studies
- K through 8th grade Science
- K through 8th grade World Languages
- K through 8th grade Technology
- K through 8th grade Visual and Performing Arts
- K through 8th grade Music
- K through 8th grade Comprehensive Health and Physical Education
- K through 8th grade 21st Century Life and Careers

081915-S-24 RESOLVED, to approve the following Parent/Teacher Conference days/evenings for the 2015-2016 school year:
Wednesday, November 11th – Day Conferences – Early Dismissal for Students
Thursday, November 12th – Evening Conferences – Early Dismissal for Students and Staff
Monday, November 16th - Day Conferences - Early Dismissal for Students
Tuesday, November 17th - Evening Conferences - Early Dismissal for Students and Staff

081915-S-25 RESOLVED, to approve first reading of the following Policies(P), Bylaws(B), and/or Regulations(R), Mandatory(M) as follows:

- P3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised)
- P4322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised)
- P & R 5330 Administration of Medication (M) (Revised)
- P5339 Screening for Dyslexia (M) (Revised)
- P5615 Suspected Gang Activity (Revised)
- P5756 Transgender Students (Revised)
- P8540 School Nutrition Programs (Revised)
- R8540 Free and Reduced Rate Meals (Abolished)
- P8550 Outstanding Food Service Charges (New)
- P8820 Opening Exercises/Ceremonies (Revised)

081915-S-26 RESOLVED to approve the following fundraisers/field trips for the 2015-2016 school year as follows:

- 8th grade trip to the 9/11 Tribute Center in New York City on October 27, 2015 at a minimal cost to the Board of Education
- ❖ Fire/Emergency Drills for the Months of July and August, 2015 were as follows:

Fire Drills:

Decker School- July and August
MAPS- July and August

Lock Down Drills:

Decker School- July
MAPS- July

Evacuation Drill:

Decker School- August
MAPS- August
(All drills are conducted with the assistance of the Mount Arlington Police Department).

Roll Call: 6 Yes 0 No 1 Absent

COMMITTEE REPORTS:

- A. Finance- Mr. Decena reported that the July, 2015 financial reports are in order.
- B. Personnel- Mrs. Studint reported that the Personnel Committee met several times to discuss Administrators' and Secretaries' salaries for 2015-2016 school year.
- C. Buildings & Grounds- Mrs. Jameson reported that the parking lots at both schools were sealed and striped. She went on to report that the HVAC Controls Project at MAPS and the Districtwide Phone System Project are progressing and will be finished for the start of school.
- D. Curriculum/Policy- Mr. Svenningsen reviewed the policy revisions on the Superintendent Report.
- E. Negotiations- None
- F. Town Council- Mrs. Studint reported that the Howard Boulevard Project has been postponed.
- G. PTA- Mrs. Byrne that the PTA books were audited with favorable outcome, and that PTA budget has been completed for the new school year.

Delegate to Roxbury BOE- Mrs. Byrne reported that the Roxbury Board of Education has a board member vacancy.

Delegate to NJ School Boards- No report

Delegate to MC School Boards- No Report

Delegate to ESC of Morris County- No report

OLD BUSINESS:

No comment

NEW BUSINESS:

PUBLIC COMMENT:

None

CLOSED SESSION:

It was moved by Mr. Decena and seconded by Mr. Svenningsen that the Mount Arlington Board of Education move to Closed Session at 8:35 PM, to discuss certain legal matters pertaining to the Playground Project, with no action expected to follow.

WHEREAS, the provisions of the Open Public Meeting Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Closed Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Mount Arlington Board of Education has determined it necessary to move to Closed Session to discuss legal matters, which are included in the aforesaid exceptions.

NOW, THEREFORE, BE IT RESOLVED by the Mount Arlington Board of Education that it does hereby move into Closed Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters with no related action to follow, and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Closed Session or at such time as any litigated or personnel

August 19, 2015

matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

It was motioned by Mr. Decena and seconded by Mr. Svenningsen that the meeting return to open session at 9:01 P.M., with all in attendance in favor and none opposed.

ADJOURN

Motion by Mr. Decena and seconded by Mrs. Byrne that the public meeting be adjourned. Unanimously carried at 9:01 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robin C. Tedesco". The signature is written in a cursive style with a large, stylized "R" and "T".

Robin C. Tedesco
Board Secretary