

July 22, 2013

Minutes
MOUNT ARLINGTON BOARD OF EDUCATION
Regular Meeting
July 22, 2013

MEETING CALLED TO ORDER

PRESENT: Gene Paradiso, Vice President
Liz Cangiano
Rachel Byrne
Al Decena
John Longtine (arrived 7:12 P.M.)
Sheila Studint

ABSENT: Liz D' Abbraccio, President

ALSO PRESENT: Robin C. Tedesco, Business Administrator, Board Secretary
Jane Jameson, Superintendent of Schools

The Vice President called the meeting to order at 7:04 P.M. in the Mount Arlington Public School, media center, declared a quorum present and read the following notices.

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to ensure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meetings and copies of the Agenda to the:

Daily Record
Roxbury Register
Star Ledger
Municipal Clerk
Board Members

Notice of today's meeting and copies of the Agenda have been posted in the following places:

Mount Arlington School
Edith M. Decker School
Mount Arlington Public Schools Website

All present gave the Pledge of Allegiance.

PRESENTATION:

Mrs. Jameson gave her HIB end of year report update.

PUBLIC SESSION:

No comments.

July 22, 2013

MINUTES:

Motion by Mrs. Byrne and seconded by Mr. Decena, to approve minutes of the June 17, 2013 regular and closed meeting and June 28, 2013 special meeting.

*Mrs. Studint abstained from June 28, 2013 Special Meeting.

Roll Call: 6 Yes 0 No 1 Absent 1 *Abstained

BUSINESS ADMINISTRATOR'S REPORT- Mrs. Tedesco discussed the motions before the Board as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE

FINANCE:

Motions 072213-B-1 through 072213-B-25 were moved by Mr. Paradiso and seconded by Mr. Longtine.

FINANCE:

072213-B-1 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments dated from June 17, 2013 through June 30, 2013, in the amount of \$793,564.30 and payroll dated June 14, 2013 in the amount of \$235,049.19 as attached.

072213-B-2 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for the month of June 2013.

072213-B-3 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of June 2013 be accepted by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education accept the certification of the Board Secretary for the month of June 2013 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2012-2013 budget, as revised, in accordance with N.J.A.S. 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.A.S. 18A:17-8 or N.J.A.S. 18A:19.

072213-B-4 RESOLVED, that the Mount Arlington Board of Education approve the following special education tuition contracts for the 2013-2014 school year.

Student ID	School	Dates	Cost	Aide Support
10050	Celebrate the Children	9/9/13-6/25/14	\$61,714.00	\$27,000.00

072213-B-5 RESOLVED, that the Mount Arlington Board of Education contract with Chester School District to provide the following:

Student ID	Contract	Dates	Cost per Session	Number of Sessions
10660	Chester School District	7/1/13-8/13/13	\$80.00 per session	2 sessions per week
10660	Chester School District	7/1/13-8/13/13	\$80.00 per session	1 session per week

072213-B-6 RESOLVED, that the Mount Arlington Board of Education approve the contract with Bayada Nurses, Inc. to provide substitute nursing services, as needed, for the 2013-2014 school year at an hourly rate of \$60.00 for registered nursing services.

072213-B-7 RESOLVED, that the Mount Arlington Board of Education enter into an agreement with Educational Services Commission of Morris County to provide Health & Environmental Safety Services Program for the 2013-2014 school year, at a cost of \$3,900.00.

072213-B-8 RESOLVED, that the Mount Arlington Board of Education renew the food service contract for 2013-2014 School year on a flat management fee basis. The Mount Arlington Board of Education shall pay Maschio's an annual management fee in the amount of \$7,860.00. The management fee shall be payable in 10 monthly installments of \$786.00 per month commencing on September 1, 2013 and ending on June 30, 2014.

BE IT FURTHER RESOLVED, Maschio's guarantees a return to the Mount Arlington Board of Education in the amount of \$985.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall.

072213-B-9 RESOLVED, that in accordance with the Superintendent's recommendation, the Mount Arlington Board of Education approves the following prices for student lunches for the 2013-2014 school year as allowed by the National School Lunch Program.

Edith M. Decker School	\$2.75
Mount Arlington School	\$3.00

July 22, 2013

072213-B-10 RESOLVED, that in accordance with the Superintendent's recommendation, the Mount Arlington Board of Education approves the following prices for the 2013-2014 school year as allowed by the National School Lunch Program.

	<u>Full Price</u>	<u>Reduced Price</u>
Breakfast	\$1.50	.30
Milk	.50	.30 (Kindergarten only)
Adult (Lunch)	\$3.50	
Adult (Breakfast)	\$2.25	

072213-B-11 WHEREAS, following a solicitation for quotes for a new reach in refrigerator at the Edith M. Decker School, the district received three:

Culinary Depot	\$2,284.00
Chef's Corner	\$2,595.00 (\$2,495.00 + \$100.00 delivery)
Singer	\$2,806.00

RESOLVED, that the Mount Arlington Board of Education accept the lowest responsible quote, provided by Culinary Depot, to purchase a new reach in refrigerator and to award a contract reflective of such bid.

072213-B-12 RESOLVED, that the Mount Arlington Board of Education approve the award of the following bids obtained through the District's Bidding Cooperative on a unit price basis to the following vendors Indicated for the 2013-2014 school year.

Category	P.O. Numbers	P.O. Totals
General Classroom Supplies	201400075-201400112	\$5,813.68
Fine Art Supplies	201400113-201400125	\$1,736.79
Health & Trainer Supplies	201400126-201400131	\$1,422.11
Library Supplies	201400132-201400133	\$ 238.17
Office/Computer Supplies	201400134-201400137	\$ 103.60
Physical Education Supplies	201400138-201400144	\$1,235.97
Science Supplies	201400145-201400151	\$ 690.92
Special Needs Supplies	201400152-201400153	\$ 140.34
Teaching Aids Supplies	201400154-201400156	\$ 198.96

072213-B-13 WHEREAS, in the course of performing her duties as Confidential Secretary to the Business Administrator/Board Secretary, Mrs. Barbara Caggiano is often required to address the business and reporting needs of the district, despite not having the training or experience needed to successfully negotiate these matters, and

WHEREAS, the New Jersey Association of School Business Officials offers a year-long program of courses in school business administration that would provide Mrs. Caggiano with the background she needs to continue to succeed in her current position, therefore it is

RESOLVED, that the Mount Arlington Board of Education authorize the enrollment of Mrs. Barbara Caggiano in the year-long program provided by the New Jersey Association of School Business Officials for instruction in the administration of school business, and

BE IT FURTHER RESOLVED, that the Mount Arlington Board of Education authorize the enrollment of Mrs. Barbara Caggiano in the following component classes of the program at the noted costs (total \$900.00), as offered in the Fall 2013 semester:

School Finance/Accounting-GAAP Double Entry	\$600.00
Food Service	\$ 60.00
Economics & Legal Ramifications (School Law)	\$240.00

072213-B-14 RESOLVED, that the Mount Arlington Board of Education approve the Business Administrator/Board Secretary, pursuant to state purchasing regulations, to enter into an auction and sale to the highest bidder of the following items for which the district has no current or foreseeable need:

Student Desks	170
Student Chairs-Low	140
-Tall	19
-Red Plastic	21
Teacher Desks	8
Teacher Chairs	9
Rectangular Tables	13
Trapezoid Tables	5
Round Tables	3
File Cabinets- Tall	2 (5 drawers)
-Low	5 (3 drawers)
Cart	1
Cabinet	1 (small black)

072213-B-15 BE IT RESOLVED, that the Mount Arlington Board of Education accept the approval by the NJ Department of Education of the NCLB FY13 Amendment I application including carryover amount are as follows:

Title I	\$36,911
Title IIA	\$33,227.

072213-B-16 RESOLVED, that the Mount Arlington Board of Education approves the following substitute teacher daily rate of pay effective September 1, 2013.

Days 1 to day 20	\$80.00
Over 20 days in the same year	\$90.00

072213-B-17 RESOLVED, that the Mount Arlington Board of Education approves the substitute custodian hourly rate of \$13.00 effective July 1, 2013.

072213-B-18 BE IT RESOLVED, that upon recommendation of the Business Administrator and in compliance with N.J.S.A.18A:21-4 that the Board of Education approve capital reserve transfer to the capital outlay fund for the following project:

Mount Arlington Public School-Roof Renovations	\$131,000.00
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072213-B-19 RESOLVED, that the Mount Arlington Board of Education approves the Agreement with E-Rate Exchange to provide e-rate consulting services for the 2013-2014 school year, at annual fee of \$1,450.00.

072213-B-20 RESOLVED, that the Mount Arlington Board of Education approve the 2013-2014 renewed bus routes and their associated costs provided by the Educational Services Commission of Morris County in the amount of \$239,876.11

Route No.	2012-2013 Contract Cost	Renewal Increase %	2013-2014 Renewal Cost	Renewal
MA-01	\$16,333.45	2.63%	\$16,763.02	12
MA-02	\$16,333.45	2.63%	\$16,763.02	12
MA-03	\$16,333.45	2.63%	\$16,763.02	12
MA-04	\$16,333.45	2.63%	\$16,763.02	12
MA-05	\$16,333.45	2.63%	\$16,763.02	12
MA-06	\$16,333.45	2.63%	\$16,763.02	12
MA-07	\$16,333.45	2.63%	\$16,763.02	12
MA-08	\$16,333.45	2.63%	\$16,763.02	12

July 22, 2013

MA-09	\$16,333.45	2.63%	\$16,763.02	12
MA-10	\$16,333.45	2.63%	\$16,763.02	12
MA-11	\$10,423.19	2.63%	\$10,697.32	12
MA-12	\$19,990.46	2.63%	\$20,516.20	8
MA-13	\$19,990.46	2.63%	\$20,516.20	8
MA-14	\$19,990.46	2.63%	\$20,516.20	8

072213-B-21 BE IT RESOLVED, that the Mount Arlington Board of Education accept the approval by the NJ Department of Education of the IDEA-Basic and IDEA-Preschool FY13 application. The amounts for each grant are as follows:

IDEA-Basic	\$130,093
IDEA-Preschool	\$ 4,458

072213-B-22 WHEREAS, the Mount Arlington Board of Education used the competitive bidding process to award a contract to Accurate Construction Inc. to perform corridor ceiling replacement services at the Mount Arlington Public School in the amount of \$18,900.00 for the base bid (Board Motion 042213-B-10), and;

WHEREAS, upon further consideration of the ceiling tiles to be installed, it was determined that a more durable ceiling tile was needed, therefore;

RESOLVED, that the Mount Arlington Board of Education now accept a change order to the original bid documents submitted by Accurate Construction Inc. to install the upgraded ceiling tile at a total cost of \$3,780.00.

072213-B-23 RESOLVED, that the Mount Arlington Board of Education hereby authorizes the Business Administrator/Board Secretary to submit an application to the New Jersey Department of Education for review and approval for the ROD Grant eligible School Facilities Projects as follows:

Mount Arlington Public School – School Renovations

BE IT FURTHER RESOLVED, that the Mount Arlington Board of Education is requesting State funding for this project and local share funding will come from the Mount Arlington Board of Education's Capital Reserve Account.

BE IT FURTHER RESOLVED that the Board approves an amendment to the District Long Range Facilities Plan if the LRFP does not include any aspects of the projects.

July 22, 2013

072213-B-24 RESOLVED, that the Mount Arlington Board of Education hereby authorizes the Business Administrator/Board Secretary to submit an application to the New Jersey Department of Education for review and approval for the ROD Grant eligible School Facilities Projects as follows:

Edith M Decker Elementary School – School Renovations

BE IT FURTHER RESOLVED, that the Mount Arlington Board of Education is requesting State funding for this project and local share funding will come from the Mount Arlington Board of Education's Capital Reserve Account.

BE IT FURTHER RESOLVED that the Board approves an amendment to the District Long Range Facilities Plan if the LRFP does not include any aspects of the projects.

072213-B-25 RESOLVED, relative to Disciplinary Matter 2012-13-M-3, that the Mount Arlington Board of Education accept the recommendation of the Superintendent of Schools to continue to monitor the situation and to take disciplinary action as the circumstances warrant, and in accordance with Board Policy.

Roll Call: 6 - Yes 0 - No 1 - Absent

SUPERINTENDENT'S REPORT: Mrs. Jameson reviewed the motions before the Board as shown on the agenda.

PERSONNEL:

Motions 072213-S-1 through 072213-S-6 were moved by Mrs. Studint and seconded by Mrs. Cangiano.

072213-S-1 RESOLVED to approve the job description for Teacher of Computer Technology-Elementary as attached.

072213-S-2 RESOLVED to approve the appointment of Mrs. Kristine Koepp as part-time (0.6 FTE) Teacher of Computer Technology-Elementary for the 2013-2014 school year, effective September 1, 2013 through June 30, 2014 at a pro-rated annual salary of \$37,110 based upon 2013-2014 teacher salary guide (A-2) at MA Step 7 (Appointment is based upon receipt of State approved background check as required by law).

072213-S-3 RESOLVED to approve the job description for Computer Technician as attached.

072213-S-4 RESOLVED to approve the appointment of Mr. Justin Pickens as part-time (0.4 FTE) Computer Technician for the 2013-2014 school year, effective July 1, 2013 through June 30, 2014 at a pro-rated annual salary of \$20,898 based upon 2013-2014 teacher salary guide (A-2) at BA Step 1 (State approved background check as on file in the Superintendent's Office).

072213-S-5 RESOLVED to amend attachment A from Motion 051313-S-6 (reappointment of tenured and non-tenured staff for the 2013-2014 school year) as follows:

Last	First	FTE	Level 1314	Step 1314	1314
Occhiuzzo	Tanya	1.0	BA+15	11	66,081

072213-S-6 RESOLVED to approve the summer hours for the following teachers to conduct special education evaluations:

Staff Member	Dates of Employment	Total # of Hours	Rate per hour
Dianne Donohue	7/1/2013-8/31/2013	up to 4 hours	\$40.72
Dipali Tailor	7/1/2013-8/31/2013	up to 4 hours	\$40.72

Curriculum/Policy

Motions 072213-S-7 through 072213-S-11 was moved by Mrs. Cangiano seconded by Mrs. Byrne.

072213-S-7 RESOLVED to revise the 2013-2014 School District Calendar as attached.

072213-S-8 RESOLVED to approve first reading of Strauss Esmay Mount Arlington Property Series Policies/Regulations 7100-7650.

072213-S-9 RESOLVED to approve the submittal of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the Mount Arlington School 2013 on-line school assessment as recommended to the Superintendent of Schools by the School Safety Teams.

072213-S-10 RESOLVED to approve the submittal of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the Edith M. Decker School 2013 on-line school assessment as recommended to the Superintendent of Schools by the School Safety Teams.

072213-S-11 RESOLVED to approve the submittal of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the Mount Arlington School District and School Grade Report 2013 on-line school assessment as recommended to the Superintendent of Schools by the School Safety Teams.

July 22, 2013

- ✚ Staff attendance for June, 2013 was 96.2%
- ✚ Student attendance for June, 2013 was as follows:
Decker 96.3% MAPS 96.7%

Roll Call: 6 - Yes 0 - No 1 - Absent

COMMITTEE REPORTS:

- A. Finance- Mr. Paradiso stated that a committee meeting was held earlier tonight discussing the balance of the Capital Reserve account.
- B. Personnel- No report
- C. Buildings & Grounds- Mrs. Jameson updated the Board on all projects.
- D. Curriculum/Policy- Mrs. Cangiano and the other policy committee members stated that they are reviewing the policies.
- E. Negotiations- Mr. Paradiso discussed the districts send/receive relationship with Roxbury.
- F. Town Council- No report
- G. PTA- Mrs. Byrne reported on the change of PTA officers and that they closed their books for the fiscal year.

Delegate to Roxbury BOE

Delegate to NJ School Boards- No report

Delegate to MC School Boards- No report

Delegate to ESC of Morris County- No report

OLD BUSINESS: No one wished to be heard.

NEW BUSINESS:

PUBLIC COMMENT ON OTHER ITEMS OF BUSINESS:

CLOSED SESSION:

It was moved by Mr. Paradiso and seconded by Mrs. Studint that the Mount Arlington Board of Education move to Closed Session at 8:23 PM, to discuss certain and Legal and HIB matters, with no action expected to follow.

WHEREAS, the provisions of the Open Public Meeting Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Closed Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Mount Arlington Board of Education has determined it necessary to move to Closed Session to discuss legal matters, which are included in the aforesaid exceptions.

NOW, THEREFORE, BE IT RESOLVED by the Mount Arlington Board of Education that it does hereby move into Closed Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters with no related action to follow, and

July 22, 2013

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Closed Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

It was motioned by Mrs. Studint and seconded by Mr. Decena that the meeting return to open session at 9:14 P.M., with all in attendance in favor and none opposed.

ADJOURN:

Motion by Mrs. Studint and seconded by Mr. Paradiso that the public meeting be adjourned.

Unanimously carried by all in attendance at 9:15 P.M.

Respectfully submitted,



Robin C. Tedesco
Board Secretary